



Queen's Park Joint Consultative Group

Date: WEDNESDAY, 18 NOVEMBER 2015

Time: 11.30 am

Venue: COMMITTEE ROOMS, GUILDHALL, LONDON, EC2P 2EJ

Members: Virginia Rounding (Chairman) Councillor Eleanor Southwood (London Borough of Brent)
Jeremy Simons (Deputy Chairman) John Blandy (Queen's Park Area Residents' Association)
Karina Dostalova Helen Durnford (Queen's Park Area Residents' Association)
Barbara Newman Annalisa Saba (Islamia School)
Cllr James Denselow (London Borough of Brent)
Councillor Neil Nerva (London Borough of Brent)

Enquiries: David Arnold
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020 7332 1174

Lunch will be served in Guildhall Club at the rising of the Committee
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Public Agenda

1. **APOLOGIES**
2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 10 June 2015.

For Decision
(Pages 1 - 6)
4. **SUPERINTENDENT'S UPDATE REPORT**
Report of the Superintendent of Hampstead Heath.

For Information
(Pages 7 - 14)
5. **UPDATE ON OAK PROCESSIONARY MOTH (OPM) AT THE NORTH LONDON OPEN SPACES DIVISION**
Report of the Superintendent of Hampstead Heath.

For Information
(Pages 15 - 24)
6. **FEES AND CHARGES 2016/17**
Report of the Superintendent of Hampstead Heath.

For Discussion
(Pages 25 - 48)
7. **ZIPPOS CIRCUS PROPOSAL**
Report of the Superintendent of Hampstead Heath.

For Discussion
(Pages 49 - 54)
8. **NORTH LONDON OPEN SPACES - RISK REGISTER**
Report of the Superintendent of Hampstead Heath.

For Information
(Pages 55 - 68)
9. **QUESTIONS**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
11. **DATES OF NEXT MEETING**
To note that the next meeting will be held at 12:00pm on 1 June 2016.

QUEEN'S PARK JOINT CONSULTATIVE GROUP Wednesday, 10 June 2015

Minutes of the meeting of the Queen's Park Joint Consultative Group held at Committee Room, St Anne's & St Andrew's Church, 125 Salusbury Road, London, NW6 6RG on Wednesday, 10 June 2015 at 12.00 pm

Present

Members:

Virginia Rounding (Chairman)
Jeremy Simons (Deputy Chairman)
Karina Dostalova
Ann Holmes
Barbara Newman
John Blandy (Queen's Park Area Residents' Association)
Cllr James Denselow (London Borough of Brent)
Helen Durnford (Queen's Park Area Residents' Association)

Officers:

David Arnold	Town Clerk's Department
Bob Warnock	Superintendent of Hampstead Heath
Richard Gentry	Constabulary and Queen's Park Manager

1. APOLOGIES

Apologies for absence were received from Councillor Neil Nerva (London Borough of Brent), Councillor Eleanor Southwood (London Borough of Brent), and Paul Stratton (Local Schools Liaison).

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

Ann Holmes declared a non-pecuniary interest in any discussions relating to the Queen's Park Café as she knew the owner personally.

3. MINUTES

RESOLVED – That the public minutes of the previous meeting be agreed as a correct record, subject to the following addition:-

A Member noted that Committee lunches at Guildhall Club were not paid for through the City of London Corporation's operational budget and that this should be specified in the minutes.

Matters Arising

Additional Group Membership

The Queen's Park Manager advised local Residents' Associations and the Transition Town Kensal to Kilburn group had been invited to attend the last two Group meetings but they were unable to attend, possibly due to the timing of

the meetings in the middle of the week. It was agreed that the Park Manager would circulate the minutes of each meeting once they had been published and the local groups could contact him or the Town Clerk with any enquiries arising.

Events

In response to a Member's question, the Park Manager advised that he and a representative from the Queen's Park Residents' Association recently visited a local brewery that were keen to support a Beer and Pie festival held at the Park. He added that external companies did exist to organise events such as these but employing one would reduce income generation.

Members expressed their concern that the festival should be family and food oriented and were mindful that external companies did not cause damage or mess in the Park. The Park Manager advised that an external company would be charged to set up a base area and would have to pay security deposit to hold against any necessary maintenance following the festival. The Park Manager would carry out a benchmarking exercise and quotes would be obtained shortly.

4. **SUPERINTENDENT'S UPDATE REPORT**

The Group received a report of the Superintendent of Hampstead Heath that provided an update on operational and management activities and the achievements of the Queen's Park Team since the last meeting in November 2014. The Park Manager provided updates on the following matters:

Budget

£332,000 of savings had been identified across Hampstead Heath, Highgate Wood and Queen's Park in 2015/16, as part of the Service Based Review proposals. Savings were being addressed through eleven programmes that focussed on specific areas. At Queen's Park, income generation at the Children's Farm would be reviewed as part of the Learning and Development programme and an online tennis court booking system would be considered as part of the Sports programme. A further update would be provided at the next Group meeting.

Café

The current three year Café lease was due to expire later this year. A meeting to discuss the procedure for tendering would take place shortly but there was already plenty of interest from several parties. The Park Manager would be advertising the tender in local and specialist media after consultation with the City of London Procurement Service.

Licensed Events

The Nomad outdoor cinema would be returning for four film screenings across August and September, which would provide useful additional income.

In response to a Member's question, the Park Manager advised that a template had been produced by the Comptroller and City Solicitor's Department for the introduction of charges to commercial activities. The regular football coach had been made aware that a charge would be imposed from July or August 2015.

Ecology and Environment

The London Borough of Brent (LBB) was no longer in a position to remove green waste from Queen's Park, having reduced the number of vehicles in their fleet that managed this operation. The Park Supervisor was working with colleagues to review the removal of green waste from Queen's Park. Consideration would be given to the most environmentally sustainable, cost-effective and efficient process to achieve this.

Sports and Recreation

The hedge to the north of the tennis courts had recently been reduced by one metre by Queen's Park staff. During the autumn/winter of 2015, a contractor would be used to reduce the height of the hedges on the remaining three sides of the tennis courts. Tennis court no. six was currently in a poor condition and therefore out of use. The Lawn Tennis Association would be contacted to discuss future possible funding opportunities to improve court conditions.

The Park Manager had recently met with a representative from the LBB to consider the possibility of installing outdoor gym equipment in Queen's Park, a proposal that would be dependent upon available funding. Consideration was also given to the maintenance and upkeep of this equipment. At its meeting on 18 May 2015 the Hampstead Heath, Highgate Wood and Queen's Park Committee noted the resolution of the Open Spaces and City Gardens Committee that decisions on equipment funding offers should be made by the respective Management Committee, based on the principle that any offer should be self-funding for the lifetime of the equipment.

Members were not supportive of an outdoor gym but agreed for improved equipment to be added to the Trim Trail. The member representing the LBB agreed to discuss the possible funding opportunities for this with his colleagues at the LBB.

Children's Play Area

New equipment had been installed recently which had been funded in part by a £2,000 donation from a local resident and £3,000 from the LBB. The new equipment would be opening soon.

Operational Management

The Bandstand continued to be used for children's parties, available at a rate of £55 for a two hour period in the morning or afternoon. This charge would be reviewed with a view to increase income generation.

A meeting was scheduled to take place shortly to discuss the 2015/16 Additional Works Programme (AWP) with the City Surveyor's Department. It was hoped that repairs to the paddling pool would be included in this AWP.

Visitors and Community

Queen's Park Day would be taking place on Sunday 13 September 2015. A small fairground that took place over the Whitsun weekend provided some income supporting the Hampstead Education team delivering a learning programme at Queen's Park in August 2015. In response to a Member's

question, the Park Manager advised that Temporary Event Notices were applied for for alcohol to be sold at events such as Queen's Park Day.

RESOLVED – That the Superintendent's update report be noted.

5. **APPLICATION TO OPERATE MARRIAGE AND CIVIL PARTNERSHIP CEREMONIES AT THE QUEEN'S PARK BANDSTAND**

The Group considered a report of the Superintendent of Hampstead Heath that sought Member's views regarding the opportunity to generate future income by permitting the use of the Queen's Park Bandstand for Marriage and Civil Partnership ceremonies, subject to the approval of the LBB.

The Group were widely supportive of the proposals to introduce Marriage and Civil Ceremonies at the Bandstand. Members noted the success since the introduction of ceremonies at the Hill Garden and Pergola at Hampstead Heath. In addition, it was advocated that ceremonies should not be limited to 25 attendees; members suggested that 40-50 guests could be seated within the fenced area surrounding the Bandstand. The Superintendent added that the number of guests would be discussed with couples on a case by case basis. The trial period would also enable staff to gauge an appropriate maximum number of attendees in due course.

In response to members' questions, the Park Manager advised that other activities available in the Park, such as Pitch and Putt and tennis, would continue whilst ceremonies took place and amplified music would not be permitted. In response to a further question from the Chairman, he added that a track-way for disabled guests to access the Bandstand would be installed on the day of each ceremony if necessary.

RESOLVED – That the proposal to apply for a Marriage Licence, subject to the approval of the LBB, to use the Queen's Park Bandstand as a venue for weddings and civil ceremonies, presenting a new opportunity to generate future income, be noted and endorsed by the Queen's Park Joint Consultative Group.

6. **UPDATE ON TREE SAFETY MANAGEMENT AT THE NORTH LONDON OPEN SPACES DIVISION**

The Group received a report of the Superintendent of Hampstead Heath that provided an update on Tree Safety Management across the North London Open Spaces Division, including Queen's Park.

RESOLVED – That the report be noted.

7. **THE STATE OF UK PUBLIC PARKS 2014**

The Group received a report of the Director of Open Spaces regarding the issues relevant to the Division in managing and supporting green spaces across London.

Members were advised that the Hampstead Heath, Highgate Wood and Queen's Park Committee were in favour of appointing from amongst those

members of the Queen's Park Joint Consultative Group who were elected local Ward Councillors as Park Champion(s).

RESOLVED – That Councillor James Denselow (London Borough of Brent) be appointed as the Park Champion for Queen's Park.

8. **QUESTIONS**

Members congratulated all staff for the impressive condition and cleanliness of the Park.

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Chairman advised the Group that Paul Stratton (Local Schools Liaison) was no longer a Governor at Malorees School and would therefore be standing down from the Group. Members thanked Paul Stratton for his valued contribution to the Queen's Park Joint Consultative Group during his many years as a member.

10. **DATE OF NEXT MEETING**

RESOLVED – That the date of the next meeting, to be held on Wednesday 18 November 2015, be noted.

The meeting ended at 1.10 pm

Chairman

**Contact Officer: David Arnold
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Committee(s)	Dated:
Queen's Park Joint Consultative Group Hampstead Heath, Highgate Wood and Queen's Park Management Committee	18 November 2015 23 November 2015
Subject: Queen's Park – Superintendents Update, November 2015	Public
Report of: Superintendent of Hampstead Heath	For Information

Summary

This report provides an update on the operational work, accomplishments and successes of the Queen's Park Team and the Park in delivering an award winning Open Space since the last update report in June 2015.

The report provides information and updates on activities in the Park for the following areas: ecology and environment, sport and recreation, conservation and heritage, children's play area, landscape management, operational management, and visitors and community.

Recommendation(s)

Members are asked to:

- Note the content of this report.
- Recognise the success and achievements of the Queen's Park Team and their contribution towards maintaining the Park to a high standard.
- That the views of the Queen's Park Joint Consultative Group be conveyed to the Hampstead Heath, Highgate Wood and Queen's Park Committee at their November 2015 meeting.

Main Report

Background

1. Queen's Park is a popular Open Spaces situated within the London Borough of Brent. The Park currently receives in excess of 1 million visits per annum. There are a number of facilities within the boundaries of the Park including; a Children's Play Area, Children's Farm, Tennis Courts and a Pitch & Putt course.
2. The North London Open Spaces Division (NLOS) and the Open Spaces Department continues to face challenges as it progresses with the Service Based Review, and its change programme through its various Projects and Programmes.
3. Operationally, the Park Manger is considering how to continue to provide a high quality green space by doing things differently. The Queen's Park Team are encouraged to engage with their colleagues across NLOS and seek out

expertise, knowledge and experience to assist with the completion of projects in the Park.

Current Position

4. There are currently a number of Open Spaces Department projects and programmes which include input from Queen's Park and may have an outcome on the operational management of the Park.
5. Queen's Park café is currently out for tender as are; Highgate Wood Café, Golders Hill Park Café, Parliament Hill Café and Parliament Hill Lido Café. The timescale for completion of this tender process will be 28 February 2016, with a tenant taking on a three year lease at the café from 1 March 2016 until 28 February 2019.
6. The learning programme has an identified Service Based Review project involving Golders Hill Park Zoo and Queen's Park Children's Farm. The primary aim is to deliver high standards of welfare to the animals, align the collections to the learning framework and to ensure the facilities available relate to the conservation of Hampstead Heath and Queen's Park. There are currently three full time equivalent posts at the Zoo and Farm. Employees are currently in consultation with regard to the proposed changes which includes the reduction of animals at Queen's Park Children's Farm and refocusing the collection towards a 'small holding' and the Department Learning Framework.

Ecology and Environment

7. The Park Manager is seeking a solution to the issue of collecting green waste and recycling from Queen's Park. The Park Manager has contacted Veolia and is seeking satisfactory solution as to how this could be facilitated in the future. The Park Supervisor has been tasked to seek alternative methods of disposing of green waste and recycled materials. Consideration will be given to a cost effective and environmentally sustainable solution.
8. The Park Manager has contacted Veolia to co-ordinate the collection and recycling of Christmas trees left by LBB residents, to ensure that they are disposed of at no cost to the City of London. The Park can receive 100s of trees during the weeks following Christmas and New Year.
9. Earlier this year hedge laying (Figures 1-3) was carried out in the woodland walk with the assistance one the Hampstead Heath Ecologists. Further hedge laying will be carried out early 2016. This task proved to be a huge success with the new thicker growth creating a corridor and habitat for the local wildlife.
10. The City of London's preferred waste collection contractor continues to collect general waste from the Park. Due to the delay in resolving the collection of green waste by other means the waste contractor have provided open top skips to assist the Park in the removal of green waste. The Park Supervisor is considering options for the removal of green waste, this includes consulting with colleagues from within the Division and Department to seek a suitable solution.

Figures 1-3: Hedge laying in progress



Sports and Recreation

11. Queen's Park continues to provide good quality sports and recreational facilities in the Park. The tennis courts and Pitch & Putt are popular with our visitors and continue to provide an income to the Park.
12. A Project to introduce online tennis bookings has recently involved consultation with tennis players at our Open Spaces; this has included face to face interviews, online surveys, stakeholder interviews and focus groups. The City of London's Open Spaces Divisions with tennis courts rely on their staff to book and administer the booking of tennis courts. This process requires staff to be in attendance when users want to book, pay or play for a tennis court or be at the end of a phone for set periods of time. In excess of 5,400 hours of staff time are spent in the facilitation of tennis booking and the collection of fees.
13. The objective is to develop and introduce an online booking system that can be accessed by the user on a variety of devices (smart phone, PC or tablet). The saving associated with staff time and an increase in income would contribute to the Service Based Review savings.
14. There are further opportunities identified in the Project which includes access to funding for the refurbishment of tennis courts via the Lawn Tennis Association.
15. Summer tennis courses for adults and children continued to run in 2015. 57 people participated in these courses, compared to the 36 that participated in 2014. The courses were marketed on the City of London's website, and via poster, flyers and banners in the Park.
16. The knowledge and skills of colleagues from Hampstead Heath were utilised in the Park to carry out maintenance work on the Pitch & Putt course in-house over a period of two days.

Conservation and Heritage

17. The Park retained the Green Flag Award for the 19th consecutive year and also retained the Green Heritage Award. Queen's Park is one of few Open Spaces that have retained the Green Flag Award since its inception.



Figure 4: Queen's Park Staff with their 2015 Green Flag Award

18. This year Queen's Park entered the London in Bloom Awards for the first time. The Park was visited by two external judges in July, and achieved a Silver Gilt award. The Queen's Park Team are working towards achieving a gold award in 2016.

Children's Play Area

19. The Park Supervisor is working with a colleague from Hampstead Heath to source a suitable replacement safety surface for the sandpit area of the children's play area. Due to its deterioration the existing pathway around the sandpit is in need of replacement.

20. Volunteers from the Queen's Park Area Residents' Association have applied for funding to install some swings in the children's sand pit area and play area.

21. Reparation work will be carried out on the amenity turf by the paddling pool and path way repairs will be carried out to the red tarmac over the winter.

Landscape Management

22. In June 2015 the Hampstead Heath Arboricultural Team discovered Oak Processionary Moth (OPM) in two oak trees within the Park. The trees were cordoned off from the general public and specialist pest controllers sprayed the affected trees. There have been no further sightings in the Park. A report has been submitted to the group updating them on OPM in the Division.

23. Massaria is a disease that affects the London Plane tree. The Hampstead Heath Arboricultural Team are continuing to monitor this disease in the Park and have removed infected branches and limbs from trees.

24. The Parks Groundsman was assisted with turf maintenance in the Park in the autumn by colleagues from Hampstead Heath. Who assisted with the slitting and seeding of the amenity turf in the Park over a number of days. Previously this would have been contracted out.

Operational Management

25. The Bandstand continues to be used for small gatherings and parties. The fee was held at £55.00 per session in 2015. The bookings generated revenue of £1,870.00.
26. Since its installation in March 2015, the donation post in the Children's Farm has generated £1,475.00. These donations help support the farm and go towards the purchasing of feed and bedding.
27. In April 2015 21 new bins were installed in the Park. Feedback suggests that the bins have been well received. The number of bins in the Park has been reduced by over half as the newly installed bins have a larger capacity.
28. A further four bins will be purchased and placed in areas of the Park where there is additional demand, e.g. café, play area.
29. The old cast iron bin were recycled, generating £830.40 for the Park.
30. The interior of the Aviary was refurbished by members of the Queen's Park Team. Works carried out included installing a newly painted backdrop and new bird shelters. Three quails have been introduced to the Aviary.
31. Additional Works Programme Projects over the winter include path repairs and repairs and refurbishment of the Lych Gate, this includes improving the drainage, painting and decorating of the render and timbers and replacing brick work due to movement in structure. A section of the exterior Park fencing will be painted. The exterior of the café will be painted and decorated.
32. The brick retaining wall at the Harvist Road entrance has been replaced by a wooden retaining wall.
33. The Park Supervisor will supervise a Project to return the Petanque rink (boulle) located at the north end of the Park back to grass. The Supervisor will involve colleagues from other teams within the Division to assist with the completion of this Project.
34. A licence for Weddings and Civil Partnership Ceremonies will be applied for in the New Year. The licence is for a three year period and submission in January 2016, will allow for sufficient time to market the bandstand for Weddings and Civil Ceremonies during the summer of 2016.

Visitors and Community

35. In September 2015 the Park hosted an art installation called 'Plants out of Place'. The event coincided with the London Design Week and Queen's Park Design District. A temporary structure was constructed on the main field and was host to a number of events over four days. The Project, developed by Studio Aikieu and Coloni, sought to engage with the wider communities to re-consider the value of

wild plants and how we may utilise them to design for a better future. There was good feedback from the community who asked for similar events to be considered in the Park in the future.



Figure 5: Plants Out of Place Event Structure (photo credit: Claridges Architects)

36. In August and September, 'Where is the Nomad' returned to Queen's Park. 1,830 people came along to see four films after dark in the Park. An income is generated as a percentage of the ticket sales for these events.
37. The return of a brass band on the Bandstand promoted a phone call from a local resident complimenting the Park Manager on his musical selection. The entertainment programme started in June and was well received by the Park users.
38. In August the Park facilitated 10 various entertainment shows for children. These shows continue to be popular and are provided free of charge.
39. The Queen's Park Area Residents' Association organised another successful Queen's Park Day on Sunday 13 September. The Park Manager and the Park staff worked alongside the event organisers to ensure that this event continues to be a successful community event. There were 13,000 people in attendance this year.
40. The Park Supervisor has organised a number of bulb planting events with local schools in November. School children will help with this task after the half-term holiday break. This was a great success last year with a dazzling display of daffodils during the spring. Next spring's display should be even better with the addition of another 3,000 bulbs. Queen's Park staff will be involved in the task and will assist the children with the planting.
41. There are occasions when the Park is used for filming and photography shoots. The Park has been used as a location on four occasions this year generating £1,620.00. Six requests to film were not progressed any further following an initial enquiry.

Corporate & Strategic Implications

42. This report will help fulfil the City of London Corporation's Corporate Plan 2015-19; *to provide valued services, such as education, employment, culture and leisure, to London and the nation.* The report also meets the Department's Strategic Goals and Objectives; *Protect and conserve the ecology, biodiversity and heritage of our sites, Embed financial sustainability across our activities by delivering identified programmes and projects, Enrich the lives of Londoners by providing high quality and engaging educational and volunteering opportunities, Improve the health and wellbeing of community through access to green space and recreation.* The report also contributes to the Departmental values of *quality, inclusion, environment, promotion and people.*

Implications

43. There are no financial implications in this report, the operational requirements highlighted in this report have been funded from the Queen's Park Local Risk Budget.

Conclusion

44. Queen's Park is a very popular Open Space in a thriving area of Brent. Consideration should be given as to how the City of London can introduce new and exciting initiatives to encourage users to the Open Space and generate revenue during these challenging financial times. As Projects and Programmes continue to present an ambitious programme of change the Queen's Park Team will continue to deliver the Divisional and Departmental objectives efficiently and effectively, ensuring the services offered by Queen's Park and the Open Spaces Department remain sustainable.

Richard G Gentry

Constabulary and Queen's Park Manager

Open Spaces Department

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Committee(s)	Dated:
Hampstead Heath Consultative Committee	9 November 2015
Queen's Park Joint Consultative Group	18 November 2015
Highgate Wood Joint Consultative Committee	18 November 2015
Hampstead Heath, Highgate Wood and Queen's Park Committee	23 November 2015
Subject:	Public
Update on Oak Processionary Moth (OPM) at the North London Open Spaces Division	
Report of:	For Information
Superintendent of Hampstead Heath	

Summary

This report provides an update on the Oak Processionary Moth (OPM) *Thaumetopoea processionea* population and its management at the North London Open Spaces Division, following the discovery of caterpillars and nests at Queen's Park and Hampstead Heath in June 2015.

Recommendation

Members are asked to:

- Note the contents of this report.



Figures 1 & 2. Forestry commission images of moth and caterpillars

Background

1. OPM is a native of southern Europe, where predators and environmental factors usually keep its numbers in check and minimise its impact. However, aided by the movement of plants, its range has been expanding northwards over the past 20 years, and it has become established as far north as the Netherlands, Belgium and northern Germany. The caterpillars arrived in the UK in 2006 in West London, close to Kew Gardens, as egg plaques on twigs of imported tree nursery stock from the Netherlands.



Figure 3. FC image of egg plaques



Figure 4. Author's image of browsing

2. The caterpillars feed on the foliage of oak trees from April through to early August, and have been known to cause significant defoliation and subsequent tree health issues where there are large populations and nests.

Health concerns

3. Of most concern are the human health problems the caterpillars can potentially cause, placing it on the London Risk Register under Section 24. The caterpillars in their later stages of development carry barbed (urticating) hairs that can cause severe skin irritation and breathing difficulties. There is an additional risk to dogs, which are highly sensitive to the microscopic hairs.
4. Human contact with the hairs (setae) of OPM can be associated with a range of symptoms of varying severity, from urticarial rash and dermatitis to anaphylaxis. Following the investigation of an outbreak of dermatitis in a group of residents living in South West London, concerns were raised over the potential health risks to the population, with particular anxiety about the potential of the caterpillar setae to trigger anaphylaxis-like reactions.
5. Occupational exposure is a concern regularly reported across the Arboricultural industry, where repeated exposure has been identified as a risk factor for sensitisation to OPM caterpillars, with those who are sensitised experiencing an increasingly severe response. A previous history of exposure does not appear to be necessary for a reaction to occur.
6. Prevention and treatment advice can be found in appendices in the Public Health England document '*Health effects of exposure to setae of oak processionary moth larvae - Systematic review 2015*' (see appendices). This report places the risk from the pest between low and medium and refers to control in the UK and mainland Europe as 'encouraging'. This overall analysis of the situation is not necessarily shared by those professionals involved in the control programme or by a number of the duty holders who are struggling to keep on top of the relentless spread of the pest in the London area.



Figures 5 & 6. Gristwood & Toms images of rash symptoms on contractors exposed to OPM setae

London-wide management

- Attempts to eradicate this pest have been through the use of Plant Health Notices issued by the Forestry Commission, which obligate landowners or duty holders to take action to control the caterpillars. Despite best efforts, treatment of the pest has turned to containment. Eradication measures are difficult, because the pesticides used are highly toxic to other insect species and the collateral damage is high. Kew Gardens for example has managed to limit the impact of OPM by the use of a non-biological chemical insecticide, but this treatment is not selective. Widespread use eradicates any other species susceptible to the chemical, many of which are beneficial to the natural system, with some species being endangered. This control option is simply not viable for many sites with significant nature conservation status.

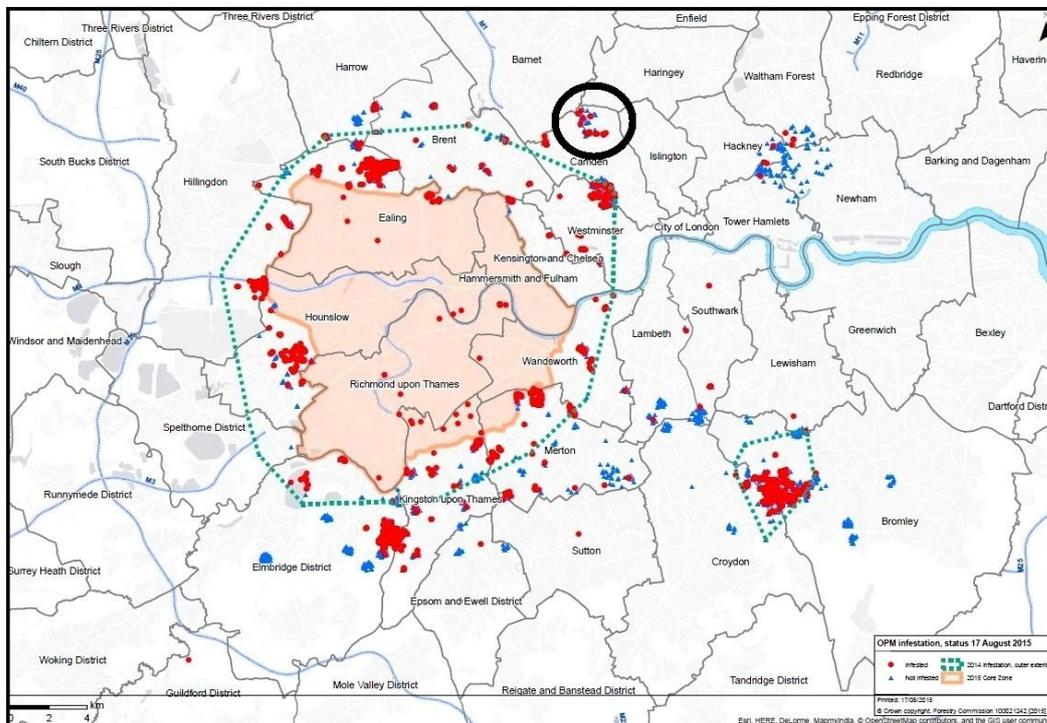


Figure 7. Current London spread (2015) FC map

Tree safety and the Law with regard to OPM

- There are legal requirements for duty holders responsible for trees that affect our staff and the public.

9. **Health and Safety at Work Act 1974**: this is the most critical responsibility that we undertake, including Section 3 of the Act which is concerned with the safety of the public. Along with the duty owed to all our staff, we also have a duty of care to members of the public, to ensure their safety *'so far as is reasonably practicable'* while they are on our land. The execution of that duty of care should be *proportionate to the risk identified*, and the HSE recognises that there will be a financial aspect to this.
10. **Occupiers Liability Acts 1957 and 1984**: these impose a duty of care on the tree owner to take *'reasonable care to avoid acts or omissions which cause a reasonably foreseeable risk of injury to persons or property'*. Tree owners should adopt the approach of a reasonable and prudent landowner, as failure to do so could lead to potential claims of negligence or nuisance. The tree owner must also understand that the duty of care is owed to persons entering their land, both invited and uninvited.
11. **Management of Health and Safety at Work Regulations 1990**: regulation 3 imposes a responsibility to carry out risk assessments, to assess the risk to non-employees. These regulations require duty holders to carry out risk assessments on their trees, and operate an inspection system that focuses available resources on tree stock in high-use, high-target areas.
12. **Plant Health Act 1967 and the Plant Health (Forestry) Order 2005**: the 1967 Act forms the Foundation Legislation for imposing controls and biosecurity measures in the UK, and the 2005 Order deals specifically with the EEC Council Directive 2000/29/EC on Plant Health.

OPM management at Hampstead Heath, Highgate Woods, and Queen's Park.

Training

13. A number of key staff have had off-site training since 2010 at Syon Park and Richmond Park, looking at caterpillars, nests and browsing, and have also attended various seminars and London Tree Officer Association workshops.



Figures 8 & 9. Author's own images of training

Pheromone trapping & inspection

14. The NLOS Tree Team first implemented pheromone trapping in 2007 at Hampstead Heath and Queen's Park, to catch male moths for the Forestry Commission's London-wide OPM flight study. This continued for the following two summers until 2009. One male was reported in 2009.
15. Three traps were placed across the Division: one at Queen's Park, one at Golders Hill Park, and the third on the Extension. Periodic visual inspections for caterpillars and foliage browsing were undertaken at the three sites each year during the OPM season (April to August)
16. Due to a change in the study programme parameters, the Team did not continue the trapping at NLOS after 2009, starting again in the summer of 2014. That year, seventeen males were captured from three of the four traps (Golders Hill Park, Spaniards Road and the Hampstead Way/Extension), which had been installed that August. Because of the confirmation of nests at Queen's Park and Hampstead Heath this year (2015), the four traps have been concentrated at Highgate Woods. There have been no records of male moths in these traps so far this year.



Figures 10 & 11. Author's own images of pheromone trapping

Confirmation of first OPM at NLOS

17. During inspection in June 2015, the Tree Team discovered caterpillars in one oak and a suspected nest in an adjacent tree in Queen's Park, not far from the Café. Fences were erected to exclude the public from these trees and information signs were installed. At this point, we informed the Forestry Commission, who sent an Inspector to the site to confirm. The inspector then carried out a further 100m-radius thorough inspection around these trees. No further nests were discovered.
18. Over the next few days, a report by a member of the public who was running across the Heath suggested that they had rash-like symptoms, which may have been associated with OPM caterpillars. A map of the runner's route was created and the Tree Team was dispatched to inspect the trees along the route. A nest was discovered on one of the first trees inspected, which led to the FC inspectors being brought onto the Heath to confirm. After confirmation, a further 100m-radius inspection was carried out, with further nests being discovered.
19. Over the next month, a total of fifteen nests in thirteen trees on the Heath were discovered by a combination of FC inspectors and the Tree Team, as shown in Figure 12. A further two trees with a nest each were discovered within the neighbouring English Heritage Kenwood property.

20. During this period Hampstead Heath and Queen's Park received separate Statutory Plant Health Notices to remove all nests across the sites, and to carry out spraying operations in Spring 2016.



Figure 12. Map of chronological order of discovered nests on the Heath in yellow (orange marks nest located within the Kenwood Estate).

Specialist Nest removal

21. Due to the significant health implications caused by the setae (urticating hairs) found on the caterpillars and in the nests, the decision was made not to expose the Tree Team to this hazard. Contractors were used who have specialist Personal Protective Equipment (PPE), including full respiratory helmets and disposable climbing kit.



Figures 13 & 14. Images of specialist PPE

22. The identified nests are removed and put into sealed double-skin plastic bags, which are placed into a container and then taken off-site for incineration. Figures 15 and 16 show nests containing the hairs at different stages of pupation, taken from trees no more than 50 metres apart.



Figures 15 & 16. Author's own images of removed nests

Ongoing management

23. The thirteen identified trees will be revisited this winter (out of leaf) by the FC inspectors, to see if there are any additional nests that may have been missed. These target trees and a surrounding 50-metre radius will be sprayed by contractors with the biological pesticide *Bacillus thuringiensis* (BT). This will help control next year's early-stage caterpillars when they emerge from their egg plaques.



Figure 17. OPM spraying at Kew gardens

24. The Tree Team will continue inspections of areas deemed to be at risk, based on the previous year's inspection areas, the nest location map, the jogger's route map, FC inspectors' discoveries, plus public and staff reports. The Team will continue with the removal of discovered nests, and with staff presentations in the field showing nests, caterpillars and browsing.

Other Pest and Disease threats

25. There has been a marked escalation in the rate of occurrence of novel threats from pests and diseases in the UK, mainly through importation.

26. As well as the control of OPM, the Tree Team is involved with the ongoing inspection and management of current and future pests, as well as with disease threats that are affecting the trees across the Division. These include:

- I. Monitoring for Chalara Ash dieback – *Hymenoscyphus fraxineus*.
- II. Detecting and removing branches on London Planes with Massaria disease – *Splanchnonema platani*.
- III. Monitoring for Acute Oak Decline.
- IV. Working with the LTOA inspecting sites across North London, looking for symptoms of Canker stain of plane – *Ceratocystis platani*.

Corporate & Strategic Implications

27. Tree management contributes to producing a Clean, Pleasant and Attractive City (Objective CPAC4) and to Conserve and Protect Biodiversity (Goal 15) in the Community Strategy. It will also help fulfil the Department's Strategic Goals and Objectives: No. 2. To adopt sustainable and sensitive working practices, promote biodiversity and protect the Open Spaces for the enjoyment of future generations, and No. 5. To ensure that the profile of the Open Spaces is further recognised through working in partnership with others to promote our sites and through influencing policies at a local, regional and national level.

Costs of managing OPM at NLOS 2015

Inspection and admin time

- Tree Team inspection at Queen's Park and Hampstead Heath
- Liaison time with the FC inspectors and installing barriers around nest trees (FC will advise their Inspectors' time and rates)
- Managing the nest-removing contractors (thirteen trees/fifteen nests)
- Placing and surveying pheromone traps over the flight period
- Administration costs @ 10%

The individual hours total = 250:

- 75 hours for Arborist
- 75 hours for Tree Team Leader
- 60 hours for Trees Management Officer
- 40 hours for Tree Manager
+ administration time

The time spent on OPM at Queen's Park = 40 hours

Time spent on OPM at Hampstead Heath = 210 hours

Cost of inspection and admin time = £8,080.00

Nest removals

4 site visits by Gristwood & Toms

x 1 at QP = £200

x 3 at HH (£400 half days) = £1,200.00

Cost of nest removal = £1,400.00

Total spend during 2015 is £9,480.00

Conclusions

28. It is quite clear that attempts to eradicate this pest across the London area have not been successful. This is due to a number of factors, including the moth's highly evolved survival strategy. Although we have been closely monitoring our Oak populations since the initial outbreak in 2006, the arrival of the egg-laying females has occurred earlier than we expected. Focussing resources on the current known populations will manage the individual trees that are affected but we have to face the certainty that Hampstead Heath, Queen's Park and potentially Highgate Woods will continue to have new nests as an ongoing management issue. There are several study programmes looking at various chemical and non-chemical controls, including natural predation by nematodes, bacteria, and predatory insects, but it could be a long time before a balanced mortality level in tune with the local ecosystem can be achieved.

29. Until that point, there is a need to assess the local resources required to continue managing this developing situation. This may include supplementing the Tree Team with independent Inspectors, looking at training and utilising local

volunteers, and a continuing dialogue with the Forestry Commission and neighbouring Local Authorities and site managers (including Kenwood)

31. Unfortunately the experience of other sites suggests that the caterpillar is virtually impossible to eradicate; it is a case of management and careful monitoring. They are here, they are not going away. City of London staff and the public will need to learn to live with them during the emergence, feeding, pupation and flight season of March to August.



Figure 18. Trees containing nests, fenced off in an open access public area (Parliament Hill Bandstand).

Appendices

Links & References

- **Forestry Commission** <http://www.forestry.gov.uk/opm>
- **London Tree Officer Association**
[http://www.ltoa.org.uk/docs/Forestry Commission-A4.pdf](http://www.ltoa.org.uk/docs/Forestry_Commission-A4.pdf)
- **Public Health England**
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/432003/Oak_Processionary_Moth_FINAL_2_.pdf
- **Tree diseases in London - Ian Keen Associates**
<https://www.cityoflondon.gov.uk/business/economic-research-and-information/research-publications/Documents/research-2013/Tree-diseases-in-London-WebVersion.pdf>

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Committee(s)	Dated:
Hampstead Heath Consultative Committee	9 November 2015
Highgate Wood Joint Consultative Committee	18 November 2015
Queen’s Park Joint Consultative Group	18 November 2015
Hampstead Heath, Highgate Wood and Queen’s Park Committee – For Decision	23 November 2015
Subject: Fees and Charges 2016/17	Public
Report of: Superintendent of Hampstead Heath	For Discussion

Summary

This report sets out the proposed fees and charges for a range of facilities and services provided at Hampstead Heath, Highgate Wood & Queen’s Park for 2016/17.

Recommendations

It is recommended that:

- The views of the Hampstead Heath Consultative Committee be received on the proposed fees and charges for 2016/17, as set out in Appendix 1 of this report.
- The views of the Highgate Wood Joint Consultative Committee be received on the proposed fees and charges for 2016/17, as set out in Appendix 1 of this report.
- The views of the Queen’s Park Joint Consultative Group be received on the proposed fees and charges for 2016/17, as set out in Appendix 1 of this report.
- The views of the Hampstead Heath Consultative Committee, Highgate Wood Joint Consultative Committee, and Queen’s Park Joint Consultative Group be conveyed to the Hampstead Heath, Highgate Wood and Queen’s Park Committee at their November meeting.
- The Hampstead Heath, Highgate Wood and Queen’s Park Committee agree the proposed fees and charges for 2016/17, as set out in Appendix 1 of this report.

Main Report

Background

1. Charges for the wide range of recreation and sporting facilities that are provided in all the City Corporation’s Open Spaces are reviewed annually. The current 2015/16 charges for Hampstead Heath, Highgate Wood & Queen’s Park were approved by the Management Committee in November 2014.

Current Position

2. Over the summer, a Consultant was engaged to undertake a benchmarking exercise to compare the Hampstead Heath facilities charges with other local providers (see Appendix 2).
3. The Sports Advisory Forum have been consulted on the proposed charges for 2016/17. At the October meeting of the Sports Advisory Forum the Superintendent updated the Forum on the Service Based Review and the level of savings the Open Spaces Department is required to achieve over the next two financial years.
4. The review will require the Superintendent to look at alternative ways of delivering activities that are not part of our core obligations. This will involve exploring the possibility of using third-party providers for sports facilities, attracting sponsorship for sports, and increasing the income generated from these activities.
5. The proposed fees and charges include concessionary rates. Following the benchmarking exercise, a new revised concessionary charging policy has been proposed. This methodology will provide a consistent concessionary rate across the facilities which reflects a 40% discount on the standard adult charge.
6. Tennis courts at Queen's Park is currently charged by the half hour. From 2016/17 it is proposed that charging will be by the hour to provide consistency across the Division.
7. The charges for children's football coaching at Queen's Park and Highgate Wood have been removed. This is due to the introduction of licences to external coaches and providers.
8. Car parking fees were uplifted in 2015/16; therefore, it is not proposed to increase the charges for car parking in 2016/17.

Proposed Charges 2016/17

9. It is proposed that charges for 2016/17 be increased in line with the recommendations of the benchmarking exercise (Appendix 2). This exercise compared sporting facilities on a range of factors including location, price and quality. The prices set in Appendix 1 reflect the mid-range of the benchmarking exercise.
10. Where prices already reflected the mid-range price no further uplift has been proposed for 2016/17.
11. The Parliament Hill Bowling Club and Hampstead Heath Croquet Club have been consulted with respect to the revised charges for the facilities, as the public fees collected are passed on to the respective clubs.
12. Swimming charges have been reviewed and simplified. The book of 10 tickets for the price of 9 has been discontinued due to limited uptake in previous years.
13. For 2016/17, the prices for compound hire have been included for the first time. This is to assist the Superintendent when negotiating fees with

Contactors employed by neighbouring properties, businesses and organisations.

14. The charging year for Weddings and Civil ceremonies has been revised and brought into line with the financial year. Accordingly, the proposed charges from 1 April 2017 have been included in Appendix 1. It is necessary to set the charges for Weddings and Civil ceremonies two years in advance, as the bookings diary is opened on 1 January 2016 for 2017 ceremonies.
15. The charges for Education and Play have not been updated for 2016/17 as they will now form part of the Open Spaces Department Learning Programme, and will therefore be set for the Department at a later date.

Corporate & Strategic Implications

16. The current Management Policy Plan states at Policy 78 that *“recreational facilities will be managed in a way which recognises the right and ability of everyone to use and enjoy the Heath ...”* The proposals set out in this report contain a range of charges with concessionary rates that have been assessed against other local providers.
17. The provision of sports facilities supports the City Together Strategy theme, *‘A World Class City which is vibrant and culturally rich’*. Linked to this is the associated Open Spaces Strategic Aim: *‘Promote opportunities to value and enjoy the outdoors for recreation, learning and healthy living’*.
18. Income generation forms a critical contribution towards delivering the required level of savings over the next two years.

Implications

19. The City’s Financial Regulations require all Departments to recover full costs when setting charges to persons or external organisations, or submit reasons to the appropriate service Committee when that objective is not met. It is, therefore, at the discretion of individual spending Committees to determine the actual level of fees and charges relative to the services they provide, after taking into account local considerations and priorities.

Conclusion

20. The proposed sports and recreation fees and charges have been determined by a number of factors, not least providing continued access to sports facilities while encouraging young people to participate. The proposed fees and charges for 2016/17 introduce a standardised concessionary discount of 40% to ensure consistency.
21. It is also recognised that it will be necessary in the coming years to continue to review how charges are levied across all facilities, to ensure the required level of Service Based Review savings are achieved.

Appendices

Appendix 1 – Proposed Fees and Charges for 2016/17

Appendix 2 – Benchmarking exercise data

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APPENDIX 1 – HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN’S PARK

The proposed charges operate from 1 April 2016, all charges include VAT at 20%, except where stated.

SPORTS FACILITIES	Charges approved 1/4/14 (£) +2.6%	Charges approved 1/4/15 (£) +2.4%	Proposed Charges for 1/4/16 (£)
ATHLETICS TRACK			
● Meetings Monday - Friday (except bank holidays)	90.00	93.00	120.00^(*1)
● Meetings Peak Times	126.50	130.00	150.00^(*2)
● Schools Use - standard session charge	53.00	55.00	72.00^(*3)
● Corporate events	300.00	(*4)	(*4)
● Individual Ticket - Adults	3.00	3.50	3.50
● Individual ticket - Concessionary Rate	1.50	1.50	2.10^(*3)
● Season Ticket - Adults	60.00	62.00	72.00^(*5)
● Season Ticket - Concessionary Rate	30.00	31.00	42.00^(*3)
BOWLS		3.50	3.50⁽⁺¹⁾
CROQUET (GOLDERS HILL)			
● Hourly charge (members of HHCC) for lawn	4.00	4.50	4.50⁽⁺¹⁾
● Hourly charge (non members) for lawn	7.50	8.00	8.00⁽⁺¹⁾
CRICKET			
● Reserved match pitch (prepared and marked)	75.00	77.00	90.00^(*5)
● Reserved match pitch Parliament Hill weekends (prepared and marked)	95.00	98.00	98.00
● Junior pitch (prepared and marked)	45.00	46.00	54.00^(*3)
● Cricket nets (per hour)	6.50	7.00	7.00
● Private changing room with hot water (Keys - deposit or charge for loss)	42.00 (25.00)	43.00 (25.00)	43.00 (25.00)
FOOTBALL AND RUGBY			
● Reserved match pitch Adult (with goal posts)	70.00	72.00	85.00^(*5)
● Reserved match pitch Junior (with goal posts)	44.00	45.00	51.00^(*3)
● Hire of goal nets	14.50	15.00	15.00
● Private changing room with hot water (Keys - deposit or charge for loss)	42.00 (25.00)	43.00 (25.00)	43.00 (25.00)
<i>Schools Use - standard session charge</i>	40.00	41.00	51.00^(*3)
● Charge for damaged nets	38.50	Cost + admin fee	Cost + 20% admin fee
BASEBALL/ SOFTBALL/ ROUNDERS/			

SPORTS FACILITIES	Charges approved 1/4/14 (£) +2.6%	Charges approved 1/4/15 (£) +2.4%	Proposed Charges for 1/4/16 (£)
VOLLEYBALL			
● Reserved Pitch	50.00	52.00	52.00^(*6)
PENTANQUE			
● Hourly charge/rink	2.50	3.00	3.00
● (Returnable) Deposit for Boules hire	12.50	20.00	20.00
PITCH & PUTT (Queen's Park)			
● One Round Adult	4.50	5.50	5.50
● One Round Concessionary rate	2.50	2.50	3.30^(*3)
PUTTING (Golders Hill Park)			
● One Round Adult	3.00	3.00	3.00
● One Round Concessionary rate	1.50	1.50	1.80^(*3)
● Lost or damaged putter	25.50	Cost + admin fee	Cost + 20% admin fee
● Lost ball	5.00	Cost + admin fee	Cost + 20% admin fee
SWIMMING			
Lido			
● Early Morning / Winter - Adult	2.00	2.50	3.50^(*5)
● Early Morning / Winter - Concessionary	1.00	1.50	2.10^(*3)
● Evening - Adult	2.50	2.50	3.50^(*5)
● Evening - Concessionary	1.50	1.50	2.10^(*3)
● Day Ticket - Adults	5.50	6.00	6.60^(*5)
● Day Ticket - Concessionary	3.50	4.00	4.00^(*3)
● Day family ticket (up to 2 adults & 2 children)	14.50	15.00	17.20^(*5)
● Day adult and child ticket	7.50	8.00	9.00^(*5)
● Book of tickets (10 for the price of 9) – Adult	49.50	54.00	Discontinue^(*7)
● Book of tickets (10 for the price of 9) – Concessionary	31.50	36.00	Discontinue^(*7)
● Lido Monthly Ticket - Adult	41.00	42.00	42.00
● Lido Monthly Ticket – Concessionary	20.50	21.00	25.20^(*3)
● Lido 12 Month Season Ticket - Adult	147.50	152.00	175.00^(*8)
● Lido 12 Month Season Ticket - Concessionary	95.00	98.00	105.00^(*3)
● Lido 6 Month Season Ticket - Adult	116.00	120.00	120.00
● Lido 6 Month Season Ticket - Concessionary	58.00	60.00	72.00^(*3)
● All Swimming Facilities 12 Month Season Ticket - Adult	190.00	195.00	195.00
● All Swimming Facilities 12 Month Season Ticket - Concessionary	105.50	108.00	117.00^(*3)

SPORTS FACILITIES	Charges approved 1/4/14 (£) +2.6%	Charges approved 1/4/15 (£) +2.4%	Proposed Charges for 1/4/16 (£)
● All Swimming Facilities 6 Month Season Ticket - Adult	116.00	140.00	140.00
● All Swimming Facilities 6 Month Season Ticket - Concessionary	58.00	70.00	84.00^(*3)
<i>Natural Ponds</i>			
● Day Ticket: Highgate: Men's, Kenwood Ladies', Hampstead Mixed - Adult	2.00	2.00	2.00^(*9)
● Day Ticket: Highgate: Men's, Kenwood Ladies', Hampstead Mixed - Concessionary	1.00	1.00	1.00^(*9)
● Ponds 12 Month Season Ticket – Adult	121.50	125.00	125.00^(*9)
● Ponds 12 Month Season Ticket – Concessionary	63.50	66.00	66.00^(*9)
● Ponds 6 Month Season Ticket – Adult	63.50	66.00	66.00^(*9)
● Ponds 6 Month Season Ticket – Concessionary	32.00	33.00	33.00^(*9)
TENNIS			
● Annual registration fee	15.50	16.00	25.00^(*5)
● Adult Hourly Charge - hard or grass court (per hour) ⁺²	6.50	7.00	8.00^(*5)
● Concessionary Rates - hard or grass court (per hour) ⁺²	3.50	4.00	4.80^(*3)
SPORTS COACHING			
<i>Tennis Coaching and Development</i>			
Adult Beginners/improvers			
● 5 weekly 1 hour lessons	47.00	48.00	50.00^(*5)
● 5 weekly 1 ½ hour lessons	68.50	72.00	75.00^(*5)
● 5 weekly 2 hour lessons	90.00	96.00	100.00^(*5)
Children Beginners/improvers			
● 5 weekly 1 hour lessons	38.00	39.00	40.00^(*5)
<i>Children's Football Coaching</i> (Queen's Park and Highgate Wood)			(+3)
● 5 weekly 2 hour lessons	47.00	48.00	

*1 Minimum booking time of 3 hours, based on a rate of £40 per hour. Each additional hour or part hour over 3 hours will be charged at £40.

*2 Minimum booking time of 3 hours, based on a rate of £50 per hour. Each additional hour or part hour over 3 hours will be charged at £50.

*3 A standardised concessionary discount of 40% of the adult price has been introduced. This is to ensure all our facilities and sports offer a consistent concessionary discount.

- *4 Corporate Event prices will be worked up on a case by case basis.
- *5 Price increases based on the “mid-range” charge following a comprehensive benchmarking review carried out October 2015.
- *6 At Parliament Hill only softball and rounders pitches are marked out. Consequently, the reference to baseball and volley ball have been removed.
- *7 It is proposed to discontinue this ticket due to lack of uptake.
- *8 The benchmarking exercise has identified historic undercharging for this season ticket. Over the next two years the aim will be to increase this charge to £195 per annum.
- *9 The charge for swimming in the ponds will remain unchanged for 2016/17. The swimming charges will be reviewed next autumn.

+1 The Parliament Hill Bowling Club and Hampstead Heath Croquet Club have been consulted on the charges for 2016/17. The public fees collected from Bowls and Croquet are passed onto the respective clubs.

+2 Queen’s Park Tennis courts will change to ‘by the hour’ charging.

+3 The charges for children’s football coaching at Queen’s Park and Highgate Wood have been removed. This is due to the introduction of licences to external coaches and providers.

CAR PARKING	Charges approved 1/4/14 (£) +2.6%	Charges approved 1/4/15 (£) +2.4%	Proposed Charges for 1/4/16 (£)
• Up to 2 hours	2.50	3.00	3.00
• Up to 4 hours	5.00	6.00	6.00
• Additional hours or part hours above 4 hours	4.50	5.00	5.00

WEDDINGS & CIVIL CEREMONIES	Soft opening charges 2014 (£)	Pilot year charges 2015 (£)	Charges from 1/1/16 (£)	Proposed Charges from 1/4/17 (£)
<i>Hill Garden shelter</i>				
• Monday - Thursday	1,250.00	1,800.00	2,000.00	2,400.00
• Friday	1,250.00	2,100.00	2,400.00	2,900.00
• Weekends	1,250.00	2,400.00	2,800.00	3,400.00
<i>Pergola</i>				
• Monday - Thursday	1,000.00	1,500.00	1,800.00	2,200.00
• Friday	1,000.00	1,620.00	2,000.00	2,400.00
• Weekends	1,000.00	1,800.00	2,200.00	2,700.00
Table service charge			120.00	150.00

SKIPS, COMPOUNDS & SCAFFOLDING	Proposed Charges from 1/4/16 (£)
Skips ⁺⁴	£60.00 (VAT exempt) per week (Minimum fee £60)
Contractor compounds ⁺⁴	£0.50 per M ² per day (Minimum overall charge £60 per day)
Scaffolding ⁺⁴	£0.50 per M ² per day (Minimum overall charge £60 per day)

+4 Where site meetings are required, fees will be applied to cover the cost of staff time.

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	City of London 01/04/2015	GOLDEN LANE	BARNET BURNT OAK LEISURE CENTRE	ALL COUNCIL COURTS	FINCHLEY LAWN/ TENNIS CLUB	OAKLEIGH PARK TENNIS & SQUASH CLUB	BARNET LAWN TENNIS CLUB	ALL COUNCIL COURTS	CHANDOS RECREATION GROUND/ ROXHEATH/ BYRON	Hyde Park	BISHOPS PARK
TENNIS (hard or grass court)		CoLC	Barnet	Barnet	Barnet	Barnet	Barnet	Brent	Harrow	Westminster	Hammersmith and Fulham
Annual registration fee	£ 16.00	n/a	n/a	n/a	Membership applies Peak £195 (Adult), £148 (Snr). Junior £43, Midweek £115 (Adult), £115 (Snr)	bookable	Prices on Application	n/a	Membership applies	£120 Smart Card (advance booking)	n/a
Adult per hour	£ 7.00	£20 Adult non member, £13.00 Adult resident concession	£8.60	free	free	£15	-	£ 6.50	£6.00	£14	£9.00, Member
Concessionary per hour	£ 4.00	£14.00 Jnr ; £9.00 resident concession	£3.10	free	free	n/a	-	FREE (CHILDREN), Adult and child £3.25	free	n/a	£4.50(Child)
Tennis Coaching and development		Private coach		See Oakleigh Park for approved partner	Private club	Members Club	Private Club	not known	Provided through ange of private clubs and coaches only	Will to Win	Private Coach
Adult Beginners/Improvers		call									
Per hour	£9.60	£30.00-£40.00	n/a	n/a	on request	£8.00-£12.00	£7.83/£9.30 equiv per hour	n/a	£35	£45/£50	£45
5 weekly 1 hour lessons	£ 48.00	n/a	n/a	n/a	n/a	n/a	Member £94.00; Non member £112 (12 weeks)	n/a	on application	n/a	n/a
5 weekly 1 1/2 hour lessons	£ 72.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
5 weekly 2 hour lessons	£ 96.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Children Beginners/Improvers		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Per hour	£7.80	n/a	£8.10	n/a	on request	£7.00-£8.00	£7.83/£8.42- £9.30/£10.04	n/a	£10 per hour	£20/£25	n/a
5 weekly 1 hour lessons	£ 39.00	n/a	n/a	n/a	n/a	n/a	Member £94.00/£101. Non member £112/£120.50 (12 weeks)	n/a	£110 (11 weeks)	n/a	n/a

	City of London 01/04/2015	HOLLAND PARK	COUNCIL RUN PARKS	BUSH HLL PARK TENNIS CLUB	ENFIELD CHASE TENNIS CLUB	HAZELWOOD LAWN TENNIS CLUB	ALBERT ROAD RECREATION GROUND	BRUCE CASTLE PARK	DOWN LANE PARK TENNIS CLUB	NEW RIVER SPORT & FITNESS	FINSBURY PARK - TRACK & GYM	NORTHWOOD RECREATION GROUND
TENNIS (hard or grass court)		Kensington and Chelsea	Enfield	Enfield	Enfield	Enfield	Haringey	Haringey	Haringey	Haringey	Haringey	Hillingdon
Annual registration fee	£ 16.00	n/a	n/a	Membership terms apply	Membership terms apply	Members only	n/a	n/a	n/a	£15 (Adult), £10 (Jnrs)	n/a	Free
Adult per hour	£ 7.00	Non member £7.90 (peak); £5.20 (off peak)	Free	£7 (members), £10 Non members	-	-	£6 and £11 with floodlights	£ 5.00	free	£ 6.00	£ 6.00	Free
Concessionary per hour	£ 4.00	£4.00 /£2.50 (Child)	Free	n/a	-	-	£4.00/£9.00 (Adult) Child £3.50/£8.50 (floodlights)	reduced	free	£ 3.00	£ 3.00	Free
Tennis Coaching and development		Private Coach	See Enfield Chase and Bush Hill for details	Club coaches	Club coaches	Private	PSANDC Partnership	PSANDC Partnership	Fusion Lifestyle	Fusion Lifestyle	Finsbury Sports Partnership	Wayfarers (Ickenham)
Adult Beginners/Improvers											email	
Per hour	£9.60	£45	n/a	£7 (members); £10 non members	£9 or £7.50 (block of £6 pre booked)	£7-£10 per hour	£10/£11.50 (Member/Non member)	Private group and individual start at £25 per hour	£1 per session	£10-£12 per session (2 hours)		£3
5 weekly 1 hour lessons	£ 48.00	n/a	n/a	n/a	£45 (six lessons)	n/a	n/a					£30 (10 weeks)
5 weekly 1 1/2 hour lessons	£ 72.00	n/a	n/a	n/a		n/a	n/a					
5 weekly 2 hour lessons Children Beginners/Improvers	£ 96.00	n/a	n/a	n/a		n/a	n/a			£67.20 (£56 (conc) 7 week course		
Per hour	£7.80	n/a	n/a	circa £10 per hour	called	£ 10.00	£5.40-£6.50 per hour	as above		£4.00-£4.50 per hour		no details currently available
5 weekly 1 hour lessons	£ 39.00	n/a	n/a	£125 -£130 per term		n/a	£65/£78 (12 weeks)		£27/£24 (conc) 6 week course	£31.50 (£28 Conces) 7 weeks course		

	City of London 01/04/2015	FULHAM POOLS	HAGGERSTON PARK	ISLINGTON TENNIS CENTRE	TUFNELL PARK PLAYING FIELDS	AVONDALE/HOLLAND AND KENSINGTON MEMORIAL PARK	ROYAL HOSPITAL SOUTH GROUNDS	WESTWAY SPORTS CENTRE	ARCHBISHOPS PARK/VAUXHALL PARK	KENNINGTON PARK PITCH	Council Parks	BURGESS PARK/TANNER STREET
TENNIS (hard or grass court)		Hammersmith and Fulham	Hackney	Islington	Islington	Kensington and Chelsea	Kensington and Chelsea	Kensington and Chelsea	Lambeth	Lambeth	Newham	Southwark
Annual registration fee	£ 16.00	Adult £34.00 (resident), £55 (non resident), Jnr £17 (resident) and £28 (non resident)	n/a		n/a	£15.50	n/a	n/a	n/a	n/a	na	
Adult per hour	£ 7.00	£ 10.40	£7.55	£ 10.00	£10.00	£ 7.90	£7.40	£10.50(peak), £8	£5.10	£ 8.15	free	£6.00 (non member); £4.80 (member)
Concessionary per hour	£ 4.00	£ 8.35	n/a	£ 10.00	not known	£ 4.00	£3.70 (child)	£8/£5, Conc £6	n/a	£4.00 (child)	free	£2.40 (non member); £1.20 (member)
Tennis Coaching and development		signposted to provider at Harbour Club		GLL	1. GLL 2. Access to Sport	Registered Private Coaches Simply Tennis	Private	Trust	GLL	Private Coach	Active Newham	
Adult Beginners/Improvers												
Per hour	£9.60	£10.35		£12.25	1. £14.30 2. £7.00	£50/£55	n/a	£35/£50 per hour	n/a	On application	n/a	
5 weekly 1 hour lessons	£ 48.00	£145 (14 weeks)		n/a	2. £35 (5 weeks)	n/a	n/a	6 Sessions £90	n/a			£30.00 (six weeks)
5 weekly 1 1/2 hour lessons	£ 72.00	n/a		n/a	n/a	n/a	n/a		n/a			n/a
5 weekly 2 hour lessons Children Beginners/Improvers	£ 96.00	n/a		£110.25 (9 weeks) non member	n/a	n/a	n/a		n/a			n/a
Per hour	£7.80	£8.20		£9.50	1 £8.50/£9.50 2 £4.00	£39/£45	n/a	£4.50	n/a	Private Coach	n/a	
5 weekly 1 hour lessons	£ 39.00	£115 (14 weeks)		£85.50 (9 weeks) non member	2. £20.00 (five weeks)	n/a	n/a		n/a	Unknown		£30.00 (six weeks)

	City of London 01/04/2015	Council Courts	VICTORIA PARK/MILE END STADIUM/ BETHNAL GREEN	BATTERSEA PARK MILLENIUM	CLAPHAM COMMON	PADDINGTON RECREATION GROUND	REGENTS PARK
TENNIS (hard or grass court)		Sutton	Tower Hamlets	Wandsworth	Wandsworth	Westminster	Westminster
Annual registration fee	£ 16.00	n/a	n/a	n/a	n/a	n/a	£68
Adult per hour	£ 7.00	free	£6.00	£8.85 peak, £8 per hour (Off Peak)	£8.15	£14.25 (synthetic) or £9.35 (Tarmac)	£10 before 5pm £12 after 5pm
Concessionary per hour	£ 4.00	free	£0.00	£1.80 per hour (Off Peak Junior)	n/a	£10.35/£6.80	Child £6.00/ £7.00
Tennis Coaching and Development		Sutton Tennis Academy	Council	Places For People		GLL	Will to Win operation
Adult Beginners/Improvers				n/a			
Per hour	£9.60	£21.00-£60.00	n/a	£15.50	n/a	£12.80 or £10.70 if member	£43 per hour
5 weekly 1 hour lessons	£ 48.00	n/a	n/a	£93.00 (6 weeks x 1 hour)	n/a	£115.20 (9 weeks)	£84 (1 hour) 6 weeks
5 weekly 1 1/2 hour lessons	£ 72.00	n/a	£17.50 (90 min workshop)	n/a	n/a		n/a
5 weekly 2 hour lessons	£ 96.00	n/a	£13.00 (midweek) £13.50	n/a	n/a		n/a
Children Beginners/Improvers				n/a			
Per hour	£7.80	n/a	£2.00	n/a	n/a	£6.40 or £5.81	n/a
5 weekly 1 hour lessons	£ 39.00	£172.50 (15 weeks)		£42 (LTA mini tennis)	n/a	£57.60 or £52.20 with resident card (9 weeks)	£154 per term (14 weeks)

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	City of London 01/04/2015	FINCHLEY LIDO	HILLINGDON SPORTS AND LEISURE COMPLEX	BROCKWELL PARK LIDO	KING'S CROSS POND CLUB	SERPENTINE LIDO	TOOTING BEC LIDO	PARK ROAD POOLS AND FITNESS	OASIS SPORTS CENTRE	CHARLTON LIDO AND LIFESTYLE CLUB	LONDON FIELDS LIDO		
LIDO	Unheated	Unheated	Unheated		Unheated	Unheated	Unheated	Yes 24- 25degrees	Yes heated	Yes 24-25 degrees			
			Hillingdon (under 3's free)		Lewisham	Camden	Westminster	Wandsworth	Haringey	Camden	Greenwich	Hackney	
			Resident	Non Resident	under 5's free			Under5's go free	(under 3's free	Under 5's free	At Reception	Online	Non member
Early Morning/Winter - Adult	£ 2.50		£ 2.70	£ 3.20	£ 3.10	-			£ 4.60	-	-	-	
Early Morning/Winter - Concessionary	£ 1.50		£ 2.20	£ 3.20	£ 2.00	-			£ 3.20	-	-	-	
Evening - Adult	£ 2.50				£ 3.30	-	£ 4.10		£ 2.20	-	-	-	
Evening - Concessionary	£ 1.50	£ 2.65			£ 2.65	-	£ 3.10		£ 3.20	-	-	-	£ 2.90
Day Tickets - Adult	£ 6.00	£ 6.10	£ 5.40	£ 6.00	£ 5.95	-	£ 4.80	£ 6.70	£ 5.60	£ 5.30	£ 6.00	£ 5.00	£ 4.80
Day Tickets - Concessionary	£ 4.00	£ 4.30	£ 3.70	£ 4.70	£ 3.90	-	£ 3.80		£ 3.80	-	£ 6.00	£3.00/£4.00	£ 2.85
Child	?	£ 3.75	£ 3.20	£ 3.30	£ 3.40		£1.80/£1.10	£ 4.10	£ 2.20	£ 1.00	£ 4.00	£3.00/£2.00	£ 2.90
Day Ticket -Family (up to 2 adults & 2 Children)	£ 15.00	-	£ 14.00	£ 16.50	£ 14.90	-	£12.00/£9.00	£ 17.50	-	-	£ 18.00	£ 16.00	-
Day Ticket - Adult and Child	£ 8.00	-	-	-	£ 7.40	-							
Book of Tickets - Adult (10 for price of 9)	£ 54.00	-	-	-	£ 45.70	-	£ 40.00						
Book of Tickets - Concessionary (10 for price of 9)	£ 36.00	-	-	-	£27.95 (child)	-							
Lido Monthly Ticket - Adult	£ 42.00	-	-	-	-	-	£ 27.50	-	£ 29.95	£ 29.95	-	-	-
Lido Monthly Ticket - Concessionary	£ 21.00	-	-	-	-	-	n/a	-	£ 23.70	£ 23.70	-	-	-
Lido 12 Month Season Ticket - Adult	£ 152.00	-	-	-	-	-	-	-	-	-	-	-	-
Lido 12 Month Season Ticket - Concessionary	£ 98.00	-	-	-	-	-	-	-	-	-	-	-	-
Lido 6 Month Season Ticket - Adult	£ 120.00	-	-	-	£ 193.10	-	-	-	-	-	-	-	-
Lido 6 Month Season Ticket - Concessionary	£ 60.00	-	-	-	£159.90 (Adult), £129.40 (Child)	-	-	-	-	-	-	-	-
All Swimming Facilities 12 Month Season Ticket - Adult	£ 195.00	-	-	-	-	-	-	-	-	-	-	-	-
All Swimming Facilities 12 Month Season Ticket - Concessionary	£ 108.00	-	-	-	-	-	-	-	-	-	-	-	-
All Swimming Facilities 6 Month Season Ticket - Adult	£ 140.00	-	-	-	-	-	-	-	-	-	-	-	-
All Swimming Facilities 6 Month Season Ticket - Concessionary	£ 70.00	-	-	-	-	-	-	-	-	-	-	-	-
Natural Ponds							Time dependent						
Day Ticket: Highgate Men's Kenwood; Ladies' Hampstead Mixed- Adult	£ 2.00	-	-	-	-	-	£3.50-£6.50						
Day Ticket Highgate Men's Kenwood; Ladies' Hampstead Mixed- Concessionary	£ 1.00	-	-	-	-	-	n/a						
Ponds 12 Month Season Ticket - Adult	£ 125.00	-	-	-	-	-	n/a						
Ponds 12 Month Season Ticket - Concessionary	£ 66.00	-	-	-	-	-	n/a						
Ponds 6 Month Season Ticket - Adult	£ 66.00	-	-	-	-	-	n/a						
Ponds 6 Month Season Ticket - Concessionary	£ 33.00	-	-	-	-	-	n/a						

	City of London 01/04/2015	CRYSTAL PALACE NSC	PRIMROSE HILL	ENFIELD PLAYING FIELDS	LOXFORD PARK BEACH COURTS	WANDSWORTH COMMON	ROEHAMPTON PLAYING FIELDS	PADDINGTON RECREATION GROUND	REGENTS PARK	LITTLE VENICE/MOBERLY and JUBILEE CENTRES	YELLOW WAVE	TILGATE PARK
BASEBALL/ SOFTBALL/ ROUNDERS/ VOLLEYBALL		Bromley	Camden	Enfield	Redbridge	Wandsworth	Wandsworth	Westminster	Westminster	Westminster	Brighton	Crawley
BASEBALL												
Reserved pitch	£ 52.00	n/a	n/a	£50 per day		n/a	n/a	Free	n/a	n/a	n/a	n/a
SOFTBALL												
Reserved pitch	£ 52.00		£ 55.00			Mon -Sat (afternoon/evening £46.95; Full day £52.85) Sunday pm only £52.85; full day £58.20	Mon -Sat (afternoon/evening £46.95; Full day £52.85) Sunday pm only £52.85; full day £58.20	Free	£ 55.00	n/a	n/a	£33.30
			3.5 hours						3.5 hours			
ROUNDERS												
Reserved pitch	£ 52.00		£ 55.00			n/a	£25.60 per hour (M-Sat); £29.85(per hour Sun)		£ 55.00	n/a	n/a	£33.30
			3.5 hours						3.5 hours			
VOLLEYBALL		Beach			Beach						Beach	
Reserved pitch	£ 52.00	£15.45 per hour	n/a	n/a	£12 per hour	n/a	n/a	n/a	n/a	£56 (inside)	£21.00 per hour	£33.30

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	City of London 01/04/2015	HAMPSTEAD HEATH EXTENSION	COUNCIL PITCHES	COUNCIL SPORTS PITCHES	ENFIELD PLAYING FIELDS	HACKNEY MARSHES	HJURLINHAM PARK	NEW RIVER SPORT & FITNESS	COUNCIL PITCHES	RICHMOND ATHLETIC ASSOCIATION	BURGESS PARK	ALL COUNCIL PITCHES	GARRATT GREEN/ WANDSWORTH COMMON// BATTERSEA PARK	REGENTS PARK	TILGATE PARK
RUGBY		Barnet	Brent	Bexley	Enfield	Hackney	Hammersmith & Fulham	Haringey	Hillingdon	Richmond	Southwark	Waltham Forest	Wandsworth	Westminster	Crawley
Reserved match pitch Adult (with goal posts)	£ 72.00	£90.25	£ 81.50	£91.50 (Premier); £91 (Grade 1) and £52 Grade 2	Grade 1 (£87 (Sat); £95 (Sun); Grade 2 £64 (Sat) : £70 (Sun)	£ 84.00	£ 87.00	£75.50 (peak); £35 Off Peak 2 hours) 2. Haringey Council £43.00	£ 55.00	£285.00	£84.00	Grade A £108-£130 (inc VAT) £112-£135) Grade B £70-£100 (£72-£103 inc VAT)	£67.20 (M-S); £60.85 (Sunday)	£72.00(inc VAT)	£83.20
Reserved match pitch Junior (with goal posts)	£ 45.00	£44.75	£ 47.25	n/a	£ 47.00	£42.00-£45.00	£ 87.00	n/a	£ 18.00	n/a	£43.20	Grade A £56.00-£65.00 (inc VAT) Grade B £36-£52 (inc VAT)	n/a	£60.00 (incl. VAT)	£65.10
Private changing room with hot water (Keys - deposit or charge for loss (£25.00))	£ 43.00	included in above prices	unknown	included	included in Grade 1 bookings only	included	included	n/a	Included with Adult charges	n/a	n/a	included	n/a	£39.60 (incl VAT)	included
School Use (standard session charge)	£ 41.00	£ 44.75	£ 47.25	£39.00	£ 47.00	n/a	n/a	n/a	unknown	n/a	£66.00 (Community hire)	£30.00 (inc VAT)	n/a	n/a	£65.10

City of London 01/04/2015	HAMPSTEAD HEATH EXTENSION	COUNCIL SPORTS PITCHES	COUNCIL FOOTBALL PITCHES	VALE FARM SPORTS GROUND	ASPIRE HEALTH & FITNESS	ALL PARKS	HACKNEY MARSHES/ MABLEY GREEN	WORMWOOD SCRUBS	ALL COUNCIL PITCHES	NEW RIVER SPORT & FITNESS	BANNISTER SPORTS CENTRE	THE HIVE	HATCH END PARK	COUNCIL PITCHES	
	Barnet	Bexley	Brent	Brent	Enfield	Enfield	Hackney	Hammersmith & Fulham	Haringey	Haringey	Harrow	Harrow	Harrow	Hillingdon	
Reserved match pitch Adult (with goal posts)	£ 72.00	£96.50	£91.50 (Premier); £91 (Grade 1) and £52 Grade 2	£ 75.50	n/a	n/a	Grade 1 (£87 (Sat); £95 (Sun); Grade 2 £64 (Sat) ; £70 (Sun)	£82 (peak); £68 (off peak)	£87.00	Grade A £91.00; Grade B £75.00 with changing; No change Grade B £53.00	£75.50 £35 (Off Peak) 2 hours	£94.75 and £67.70 (Sats)	£440	£172.58	£ 55.00
Reserved match pitch Junior (with goal posts)	£ 45.00	£48	£91.50 (Premier); £91 (Grade 1) and £52 Grade 3	£ 45.20	n/a	n/a	Grade 2 £47.00	£41.00 (peak); £34 (off peak)	Senior £87.00; 9v9 £55.00	n/a	£ 25.00	na	£240 (U15's); £330 U18's	£ 85.00	£ 18.00
Hire of goal nets	£ 15.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Private changing room with hot water (Keys - deposit or charge for loss £25.00)	£ 43.00	Price includes use of Pavilion	included	not disclosed	n/a	n/a	including in Pitch 1 booking only	n/a	not disclosed	not disclosed	n/a	n/a	n/a	included	Adult price includes changing rooms
School Use (standard session charge)	£ 41.00	£ 48.00	£ 39.00	£48.00 (unmarked)	n/a	n/a	£ 24.00	n/a	£ 23.00	£25.00 Jnr League + £10 registratio n fee)	n/a	n/a	n/a	£ 18.00	
Charge for damaged nets	cost + admin f	Not given	n/a	unknown	n/a	n/a	n/a	n/a	n/a	n/a	not given	n/a	n/a	n/a	
														QPR In the Community	
Children's Football Coaching (Queen's Park and Highgate Wood)		1. Powerleague (Muswell Hill) 2. The Hive (Barnet FC) 3. GLL (Barnet Burnt Oak LC)	1. QPR (Ark Academy 2. Superskills (Willesden SC- members)	Everyone Active		1.Football Excel Academy Albany Park 2. Soccerkidz (Enfield Playing Fields)	1. GLL King's Hall LC 2. The FA Skills			1. Fusion 2. Excel Academy		1. The Hive 2. Harrow Games (Claremont School)	n/a	1. Hillingdon Sports & Leisure Complex 2. Botwell Green	
5 weekly 2 hour lessons	£ 48.00	1. n/a 2. £25.00 (after school /£40.00 (Sat) (6weeks x 90 mins) 3.n/a		n/a	£63.70 (Sats term time)	1. £60.00 (6 weeks x 1 hour) 2. £4.00 (after school); Sat am £50.00 (10 weeks)	1. £30.00 (1 hour x 14 weeks)			1. est £55.00 2. £60 (six weeks)		1. £25 (6 sessions) 2.£125 (90 mins) (term)	n/a	n/a	
Per hour	£4.80 equiv	1 £5.00 2. £5.00/ £8.00 3. £10.00	1 £5.00 2 £10.00	Sat £3.90	£4.90	1. £10.00 2. £4.00/£5.00	1. £2.70 2.£3.00			1.£5.50 2. £10.00		£5.00 2 £8.33	n/a	1 £.5.00 2. £3.00.	
												90 mins			

FOOTBALL

Children's Football
Coaching (Queen's
Park and Highgate
Wood)

5 weekly 2 hour lessons

Per hour

FOOTBALL

	City of London 01/04/2015	TUFNELL PARK	HOLLAND PARK	KENSINGTON MEMORIAL PARK	ROYAL HOSPITAL SOUTH GROUNDS	COUNCIL PITCHES	ALL COUNCIL SITES	SUTTON PARKS	COUNCIL SITES	COUNCIL SITES	REGENTS PARK	TILGATE PARK
		Islington	Kensington and Chelsea	Kensington and Chelsea	Kensington and Chelsea	Redbridge	Southwark	Sutton	1. Wandsworth 2. GLL	Waltham Forest	Westminster	Crawley
Reserved match pitch Adult (with goal posts)	£ 72.00	£89.50 (2 HOURS)	£91.40 (2 hours)	£72.50 (7 a side only)	£ 79.90	£77 (Saturday); £88 (Sunday)	£84.00 (incl VAT) Non Council managed; £33.60 (Council Managed)	£89.00	1. M-S £60.85; Sun (am) £76.30; Sun (pm) £73.60 2. £65.80	Grade A £108-£130 (inc VAT £112-£135) Grade B £70-£100 (£72-£103 inc VAT)	£72.00 (incl VAT)	£ 80.90
Reserved match pitch Junior (with goal posts)	£ 45.00	£33.70	£59.90	n/a	n/a	£43.20 (inc VAT) Non Council managed; £18.00 (Council Managed)	£54.00	£54.00	1. M-S £16.00; Sun (am) £18.15; Sun (pm) £18.15 2. n/a	Grade A £56.00-£65.00 (inc VAT) Grade B £36-£52 (inc VAT)	£60.00 (incl. VAT)	£ 41.60
Hire of goal nets	£ 15.00	n/a	included	n/a			n/a	n/a	1 £21.10 2. n/a			n/a
Private changing room with hot water (Keys - deposit or charge for loss £25.00)	£ 43.00	Included	included	n/a		33	£44.00	included			£39.60 (incl VAT)	n/a
School Use (standard session charge)	£ 41.00	n/a	not disclosed	n/a			n/a	£54.00		£24.00	n/a	not disclosed
Charge for damaged nets	post + admin f	n/a	n/a	n/a			n/a				n/a	n/a
						Vision Charitable Trust	not checked	Sutton Football Academy			n/a	
Children's Football Coaching (Queen's Park and Highgate Wood)			Little Foxes (Partner)	not available	n/a		n/a		1. Furzedown Rec 2. Tooting LC 3. Wandle Rec Centre 4. Battersea Park (Little Foxes)			
5 weekly 2 hour lessons	£ 48.00		£195 (15 weeks)	n/a	n/a	£20 00 (5 weeks)	n/a		4. £135 (15 weeks)			
Per hour	£4.80 equiv		£13.00	n/a	n/a	£4.00	n/a		1. £3.00 (1.5hr) 2. £3.90 (1 hr) 3. £2.00 (1 hr) 4. £9.00 (1 hr)			

CRICKET

City of London 01/04/2015	COUNCIL CRICKET SQUARES	COUNCIL RUN PITCHES	ALL RELEVANT COUNCIL SITES	HACKNEY MARSHE S	ROXBORNE PARK	COUNCIL PITCHES	WRAY CRESCENT	HOLLAND PARK	KENSINGTON MEMORIAL PARK	COUNCIL PITCHES	SUTTON PARKS	BURGES S PARK./ BELAIR/ DULWISH	ALL COUNCIL SITES	ALL SITES	REGENTS PARK	TILGATE PARK	
	Brent	Barnet	Enfield	Hackney	Harrow	Hillingdon	Islington	Kensington and Chelsea	Kensington and Chelsea	Redbridge	Sutton	Southwark	Wallham Forest	Wandsworth	Westminster	Crawley	
Reserved match pitch (prepared and marked)	£ 77.00	£ 105.00	£68.70 based on 20 week season (equiv £82.50 for one off inc VAT)	Casual: Grade 1 £90; Grade 2 £75;	£77.00	£ 183.00	£122.00 (Full day)	Full Day £89.50 (non member; £75.80 member Half Day £67.15 /£56,85	£71.40	n/a	£92.40	£84.00	£120 (all day); £69.60 (half day) inc VAT	£132.00 (inc VAT)	Mon -Friday £48 (Afternoon); £42.70 (evening); Full day £58.70	£62.50 (Std); Premier £100	£73.30 (full game); After 5pm £50.50
Reserved match pitch Parliament Hill weekends (prepared and marked)	£ 98.00	£ 105.00	£68.70 based on 20 weeks	Casual: Grade 1 £90; Grade 2 £75;	£94.50	£ 183.00	£ 122.00	n/a	n/a	n/a	£92.40	£84.00	£120 (all day); £69.60 (half day) (inc VAT)	£152.00 (inc VAT)	Afternoon £50.20; Full Day £62.95	£62.50/ £100	£83.30 and £57.70 (after 5pm)
Junior Pitch prepared and marked)	£ 46.00	£ 63.00	£34.35 based on 20 week season	£41 (peak); £34 (off peak)	n/a	n/a	n/a	£33.70 non member; £28.45 (member)	£31.50 (practice only)	£31.50	n/a	£ 84.00	£91.20 (all day); £45.60 (half day)	n/a	as above	£62.50	£42.10- £35.90 (Full); £28.70 - £25.00 after 5pm
Cricket nets (per hour)	£ 7.00	n/a	n/a	n/a	n/a	n/a	n/a	£4.00 Adults; £2.00 (Juniors)	£4.00 and £2.00 (junior)	n/a	n/a	n/a	n/a	£5.75	£10	n/a	
Private changing room with hot water (Keys - deposit or charge for loss (£25.00)	£ 43.00	included	included	included with Grade 1 pitch bookings only	n/a	included	included	n/a	n/a	n/a	included	included	n/a	n/a	£37.50	n/a	

	City of London 01/04/2015	ALLIANZ PARK	WILLESDEN SPORTS CENTRE	PERIVALE PARK ATHLETICS TRACK	LEE VALLEY ATHLETIC S CENTRE	QE2 STADIUM	LINFORD CHRISTIE OUTDOOR SPORTS CENTRE	NEW RIVER SPORT & FITNESS	FINSBURY PARK - TRACK & GYM	BANNISTER SPORTS CENTRE	LADYWELL ARENA	SOUTHWARK ATHLETICS CENTRE	MILE END PARK STADIUM	BATTERSEA PARK MILLENNIUM ARENA	TOOTING BEC ATHLETICS TRACK & GYM	PADDINGTON RECREATION GROUND	
		Barnet	Brent	Ealing	Enfield	Enfield	Hammersmith and Fulham	Haringey	Haringey	Harrow	Lewisham	Southwark	Tower Hamlets	Wandsworth	Wandsworth	Westminster	
ATHLETICS TRACK												In development	Non Member	Member			
Meetings Monday - Friday (except bank holidays)	£ 93.00	£ 60.00	£ 75.00	£ 27.00	£140 per hour	£33.50 per hour	£ 56.00	£ 55.00	£50 per hour	£ 115.00	£28.30 (Non res), £25.90 (Res) per hour	tbc	£179.50	£126.05	£430 (4 hours)	£230.00 (3.5 hours)	£64.40 per hour
Meetings Peak Times	£ 130.00	£ 60.00	£ 75.00	£ 27.00	£140 per hour		£ 56.00	£ 55.00	£50 per hour		£28.30 (Non res), £25.90 (Res) per hour	tbc	£230.45	£161.06	£430 (4 hours)	£327.50 (4.5 hours)	£64.40 per hour
Schools Use - standard session charge	£ 55.00	n/a	£ 56.00	£ 27.00	£75 per hour	£27.50 per hour	£ 56.00	£ 55.00	£25 per hour	£ 27.00	£20.35 (Non res), £18.65 (Res) per hour	tbc	n/a	n/a	£255 (borough school 4 hours)	Weekday £156.00; Weekend £255.00	£32.20 per hour
Corporate Events	POA	POA	POA	POA	POA	POA	POA	POA	POA	POA	POA	POA	POA	POA	POA	POA	POA
Individual Adult	£ 3.50	does not appear to be offered	£ 2.70	£ 2.95	£ 4.00		Free		n/a	£ 4.40	£2.80 (non res), £2.60 Res Peak; £2.60/£2.40 (off peak)	tbc	£ 3.20	£ 2.20	£ 4.20	£ 4.20	Free
Individual Adult - Concessionary	£ 1.50	does not appear to be offered	£1.40 (Child)	£1.95 (Child)	£2.70 (under 16)		Free		n/a	£ 3.00	£ 1.80	tbc	£1.60 (child)	£1.30 (child)	£ 2.90	£ 2.90	Free
Season ticket Adult	£ 62.00	does not appear to be offered	£73.60 / £46.85 (concs)	£ 65.25	£360		Free	n/a	n/a	-	n/a	tbc	n/a	n/a	£ 156.00	£ 156.00	Free
Season Ticket Concessionary	£ 31.00	does not appear to be offered	£48 (child)	£ 32.00	£260/210 Juniors		Free	n/a	n/a	-	n/a	tbc	n/a	n/a	£ 105.00	£ 105.00	Free

			Somerford Grove	SWAPA	TVAP	Toffee Park	Regents Park	Little Wormwood Scrubs	Battersea Park Zoo	Hounslow Urban Farm	Belmont Farm	Lee Valley Urban Farm		Tilgate Urban Farm
			Haringey	Hackney	Thames Valley	Islington	Westminster	Kensington & Chelsea	Wandsworth	Hounslow	Barent	Enfield		Crawley
	Charges from 01/04/2015	Cost per head	Cost per hour									Primary	Secondary	
EDUCATION CENTRE Standard 2 hour session										Season ticket £30.00 (unlimited)				
State Schools - up to 30 children	£ 99.00	£ 3.30	£ 1.65						Guided £180.00 (£6.00 per head; special needs £5.00 per head + carer free) Non guided £5.50 £4.50 (SEN) per head	£180 (teachers free) £6.00 per head	£6.50 per head	Full day 2 programmes £234.00 (£7.80 per head); Half day 1 programme £150.00 (£5.00 per head)	Full day 2 programmes £276.00 (£9.20 per head), Half day 1 programme £168.00 (£5.60 per head)	Crawley schools £48.00 (£1.60 per head)
State Schools - incremental prices above 30 children. Fixed price for up to 15 additional students	£ 49.50								£90.00 (guided/ £82.50 (non guided) Guided £6.00/£5.00 (SEN) per head; non guided £5.50/£4.50 (SEN)			£7.80/£5.00 per head	£9.20/£5.60	
Independent Schools - up to 30 children	£ 129.00	£ 4.30	£ 2.15						£180 (guided) £165.00 (non guided)	as above		Full day 2 programmes £234.00 (£7.80 per head), Half day 1 programme £150.00 (£5.00 per head)	Full day 2 programmes £276.00 (£9.20 per head), Half day 1 programme £168.00 (£5.60 per head)	£96.00 non borough (£3.20 per head)
Independent Schools - incremental prices above 30 children. Fixed price for up to 15 additional students	£ 65.00								£ 90.00 (guided: £82.50 (non guided)			£7.80/£5.00 per head	£9.20/£5.60	
ADVENTURE PLAYGROUND Full day and education session		Per session	Assume 6 hours			Suggested donation				n/a				
State Schools - up to 30 children	£ 132.00	£ 4.40	£ 0.73	free	free	£8.00 per child	free	free	free	n/a		n/a		£30.00 (£1.00 per head)
State Schools - incremental prices above 30 children. Fixed price for up to 15 additional students	£ 66.00			free	free		free	free	free	n/a		n/a		£1.00 per head
Independent Schools - up to 30 children	£ 172.00	£ 5.73	£ 0.96	free	free		free	free	free	n/a		n/a		£30.00 (£1.00 per head)
Independent Schools - incremental prices above 30 children. Fixed price for up to 15 additional students	£ 86.00			free	free		free	free	n/a	n/a		n/a		£1.00 per head
ORGANISED PLAY SESSION Full day and education session		Per session						free		n/a		n/a	Orienteering/ and Use of VeloPark	
State Schools - up to 30 children	£ 66.00	£ 2.20		n/a	n/a	£8.00 per child	n/a	free		n/a		n/a	£5.00 per head	n/a
State Schools - incremental prices above 30 children. Fixed price for up to 15 additional students	£ 33.00			n/a	n/a		n/a	free		n/a		n/a		n/a
Independent Schools - up to 30 children	£ 86.00	£ 2.87		n/a	n/a		n/a	n/a		n/a		n/a		n/a
Independent Schools - incremental prices above 30 children. Fixed price for up to 15 additional students	£ 43.00			n/a	n/a		n/a	n/a		n/a		n/a		n/a

Courses

GLL (costs 25/08/2015)	Kids Football session	Tennis			
	Hourly Rate	3-4 yrs	5-8 yrs	9+yrs	Adult
Barnet	£10.00			£8.10	
Bromley	£5.70	£5.50	£6.25	£7.50	£7.50
Camden	£5.25				
Greenwich	£14.70	£3.75	£3.75	£5.00	£5.00
Hackney	£2.70				
Hillingdon	n/a				£6.25
Islington	£5.00	£4.70	£7.50-£9.00	£7.50-£9.00	£12.25-£14.30
Lambeth	£5.25				
Merton	£4.85	£5.50	£6.25	£6.25	
QE Olympic Park	£4.00				
Tower Hamlets	£4.05				
Waltham Forest	£3.45				

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Committee(s)	Dated:
Queen's Park Joint Consultative Group – For Discussion Hampstead Heath, Highgate Wood and Queen's Park Management Committee – For Decision	18 November 2015 23 November 2015
Subject: Proposal to introduce Zippos Circus to Queen's Park	Public
Report of: Superintendent of Hampstead Heath	For Discussion

Summary

This report outlines a proposal to introduce Zippos Circus to Queen's Park. Circus shows would give the City of London an opportunity to promote the Open Space for the recreation and enjoyment of its users and to generate revenue. Zippos Circus has been operating in the United Kingdom for over 25 years. The Park Manger is seeking the view of members regarding the feasibility and suitability of Zippos Circus holding circus shows in Queen's Park over a number of consecutive days in May 2016.

Recommendation(s)

- That Members of the Queen's Park Joint Consultative Group provide feedback on the proposal to enter into a licence agreement with Zippos circus to hold circus events at Queen's Park, as outlined as Option 1 & 2 in this report.
- That the views of the Queen's Park Joint Consultative Group be conveyed to the Hampstead Heath Highgate Wood and Queen's Park Committee at their meeting in November 2015.
- That Members of the Hampstead Heath Highgate Wood and Queen's Park Committee endorse Option 1, as outlined in the report, at their meeting in November 2015.

Main Report

Background

1. Queen's Park is a popular Open Spaces situated within the London Borough of Brent. The Park currently receives in excess of 1 million visits per annum. It has a number of facilities within the boundaries of the Park including; Children's Play Area, Children's Farm, Tennis Courts and a Pitch & Putt course.
2. The City of London and the Open Spaces Departments continue to face challenges financially, and the Queen's Park Manager is looking at new ways of generating revenue for the Park.
3. Zippos Circus is one of the UK's largest touring circuses and has been touring the country for over 25 years.

4. Hampstead Heath's Leisure and Events Manager has previously negotiated an Annual Licence with Zippos Circus. This event takes place annually at the end of September or in early October at East Heath, which is on the western side of Hampstead Heath, within walking distance of Hampstead village and the Hampstead Heath Overground Station. The licence arrangement in place, at Hampstead Heath, with Zippos generates revenue for the City of London and supports the maintenance and upkeep of Hampstead Heath.
5. It is proposed to introduce Zippos Circus to Queen's Park. The proposed area for the circus would be on the main field in the Park (Figure 1).

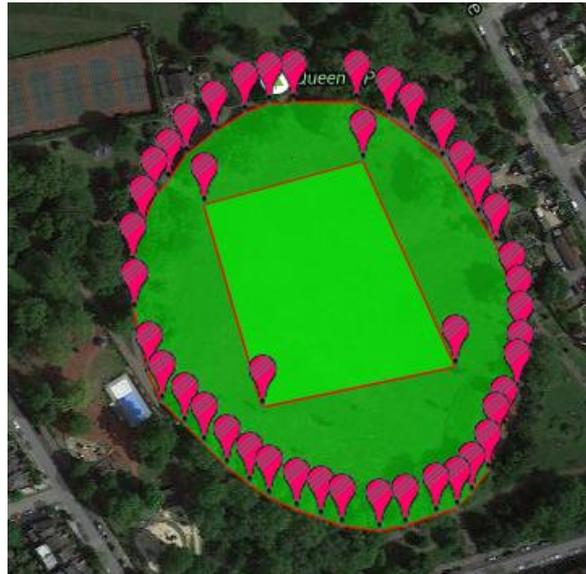


Figure 1: Proposed Area for Zippos Circus

Current Position

6. Queen's Park already hosts a number of successful events in partnership with other organisations and groups. These events include; 'Where is the Nomad' Outdoor Cinema Screenings, Queen's Park Day, Queen's Park Book Festival and Queen's Park Open Gardens and Studios.
7. Attendance of these events varies, the outdoor cinema events can attract up to 6,000 attendees over four screenings and Queen's Park Day can attract 15,000 visitors in one day.
8. People value their local green spaces; almost nine out of 10 people use their local parks and green spaces. Of the people who use these spaces, 48% do so at least once a week. 81% of respondents had used their local park or Open Space in the last six months. This compares with 32% who had used concert halls, and 26 % who had visited galleries. In 2007, 91% of people thought it was very/fairly important to have green spaces near to where they live, and by 2009 this had risen to 95%. In the largest survey of its kind conducted with those living in deprived communities, residents saw the provision of green space as essential to their quality of life alongside housing, health, education and policing. (CABE Space, 2010).

9. The Local Residents Association (QPARA) are responsible for the running of the Queen's Park Day, Book Festival and Open Gardens / Studios events. As these are run as community events there is little revenue generated directly from these events to support the cost of running the Park. A peppercorn fee is charged for use of the Open Space. However, QPARA continue to be generous with donations towards specific projects in the Park.
10. In September 2015 the Park Manager and a member of QPARA visited Zippos Circus at Twickenham Green, a green space managed by the London Borough of Richmond upon Thames, which also has a Friends of Group.
11. The QPARA representative spoke with the Friends of Group's Environment Officer regarding various issues, including the impact on the environment. It was advised that a bond be put in place to guard against any ground damage. A bond would be agreed in any licence arrangement.
12. The QPARA representative also spoke informally with local families in the Queen's Park area, on their opinion of Zippos Circus coming to Queen's Park. Responses were largely supportive, and some comments were made about the affordability of tickets.
13. Following our visit to the set up of the circus at Twickenham Green the QPARA representative attended a show with their family, and following the visit said, "I found Zippo's to be a professional outfit who have given a lot of thought to all possible outcomes and offer solutions to mediate."
14. In proximity to Queen's Park, Zippos hold circus shows at Hampstead Heath, Hyde Park and Brent Cross at different times of the year.

Options

15. There are two suggested options, these are:
 1. To permit a licence for one year with a review after the event and consideration for further circus events to be permitted in Queen's Park on an annual basis;
 2. To consider a licence agreement over a longer period, e.g. three years. This agreement could include a break clause for either party.
16. Both options would provide revenue for the Park.
17. It is possible with the offer of a longer licence (Option 2) that a higher revenue figure could be negotiated.

Proposals

18. It is suggested that the Committee considers Option 1 and the City of London, Queen's Park enters in to a one year licence arrangement with Zippos Circus.

19. It is proposed to permit Zippos Circus to operate an events programme in Queen's Park in May 2016, permitting access to the site for a number of shows over a five day period (Friday – Tuesday).
20. This is an opportunity for revenue generation and promoting the Open Space. The objective behind the proposal is to enable the City of London and Queen's Park to increase the number of events it holds throughout the year, which can provide an income to support the wider events programme as well as ongoing maintenance and upkeep of the Park and its facilities.
21. The big top would be erected on the main field of Queen's Park; this area of amenity turf is 6.63 acres. The foot print of the Zippos Circus, including accommodation, vehicles and animal rest areas is 1.85 acres (dimensions taken from the Twickenham Green Circus set-up).
22. An observation following the visit to Twickenham Green in September 2015 was how organised the set-up of the area was. Screening could be used in Queen's Park to reduce the visual impact of any vehicles or accommodation/caravans. The circus uses its own power source from silent generators.
23. Zippos Circus use horses and budgerigars in their shows. When visiting Twickenham Green it was clearly visible that the horses used in the circus were well cared for and housed in suitable accommodation.
24. The introduction of Zippos Circus could encourage people who are not familiar to Queen's Park to attend a circus event in the Park, and possibly use other facilities in the Park.
25. When the Park Manager visited the set-up at Twickenham Green the Managing Director of the circus said that they engaged with the local community, visiting local schools, facilitating school trips to the circus and offering a ticket pricing model which was inclusive making the shows affordable.
26. The event would be marketed through a number of streams including the City of London website, social media and local publicity, e.g. banners.
27. Public transport would be promoted as the preferred mode of transport to get to and leave from the events with excellent bus and rail links close to Queen's Park.

Corporate & Strategic Implications

28. Should the Committee grant permission to proceed with a licence arrangement the Comptroller and City Solicitors Department will be consulted with to assist in the preparation of this document.
29. Introducing Zippos Circus in Queen's Park meets with the City of London Corporate Strategic Aims 2015 – 19; *To provide valued services, such as education, employment, culture and leisure, to London and the nation.* It meets with Key Policy Priorities 2015 – 19; KPP5 *Increasing the outreach and impact of*

the City's cultural, heritage and leisure contribution to the life of London and the nation.

30. A Zippos Circus event in Queen's Park meets with the Departmental Objective of; *Improve the health and wellbeing of community through access to green space and recreation.*

Implications

31. Risk factors to consider for an event of this nature include;

- The over commercialisation of the Open Space
- Environmental damage to the park unless the event is managed carefully
- Animal welfare
- Reputational risks
- The impact on the local neighbourhood.

32. There would be costs associated with City of London resources for this event; any resourcing costs would be accounted for and recovered through a licence fee agreement.

33. A licence agreement would be entered in to between Zippos Circus and the City of London, there would be a fee associated with the issue of this licence.

Conclusion

34. Queen's Park is a very popular Open Space in a thriving area of Brent. Consideration should be given as to how the City of London can introduce new and exciting initiatives to encourage users to the Open Space and to generate revenue.

35. A circus, which remains popular with families, could be a welcome addition to Queen's Park and its community.

Background papers

- CABE Space, 2010.

Richard G Gentry

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Committee(s)	Dated:
Hampstead Heath, Highgate Wood and Queen's Park Committee – For Decision	21/09/2015
Hampstead Heath Consultative Committee – For Information	09/11/2015
Queen's Park Joint Consultative Group – For Information	18/11/2015
Highgate Wood Joint Consultative Committee – For Information	18/11/2015
Subject: North London Open Spaces – Risk Register	Public
Report of: Superintendent of Hampstead Heath	For Information

Summary

The North London Open Spaces (NLOS) Division is formed of four locations; Hampstead Heath, including Golders Hill Park, Highgate Wood and Queen's Park and two separate charities. These charities are;

1. Hampstead Heath (Charity Number 803392)
2. Highgate Wood and Queen's Park (Charity Number 232986)

In accordance with the Charity Commission's Statement of Recommended Practice (SORP), Trustees are required to confirm in the charity's annual report that any major risks to which the charity is exposed have been identified and reviewed and that systems are established to mitigate those risks. These risks are to be reviewed annually.

This report sets out the collective risk register for the aforementioned charities using corporate risk register guidance so that they meet the requirements of the Charities Commission whilst sitting appropriately within the Open Spaces departmental risk management hierarchy.

Recommendation(s)

Members are asked to:

- The members of Hampstead Heath, Highgate Wood and Queen's Park Committee are asked to approve the NLOS Risk Register as outlined in this report and attached at Appendix 2.

Main Report

Background

1. The Charity Commission requires Trustees to confirm in the charity's annual report that any major risks to which the charity is exposed have been identified and reviewed and that systems are established to mitigate those risks. These risks are to be reviewed annually.
2. The Open Spaces Department manages risk through the use of departmental and divisional risk registers, the departmental Health and Safety Improvement Group and generic and dynamic risk assessments.
3. The department is currently seeking to ensure that risks are formally managed across every division. Some divisions have already produced Risk Registers, some, such as NLOS, have not.
4. Risks are escalated to the departmental risk register where they are considered to have a significant impact across several divisions.

Current Position

5. A Risk Register which covers the two charities across the Division is required.
6. The Superintendent and NLOS Management Team have used the corporate risk management guidance to develop the Risk Register for the division. Attached at Appendix 1 is a guide to the 4 point scale risk matrix system.
7. The Hampstead Heath Ponds Project is a corporate risk (CR11 City of London Hampstead Heath Ponds – overtopping leading to dam failure) and is shown at Appendix 3

Proposals

8. That the NLOS Risk Register forms part of the departmental risk management strategy.
9. That the Risk Register forms part of the division's annual reports to Charity Commission and is reviewed annually.

Corporate & Strategic Implications

10. The Divisional Risk Register reflects the Open Spaces department's four objectives as set out in its latest business plan;
 - a) Protect and conserve the ecology, biodiversity and heritage of our sites.

- b) Embed financial stability across our activities by delivering identified programmes and projects.
- c) Enrich the lives of Londoners by providing a high quality and engaging learning and volunteering offer.
- d) Improving the health and wellbeing of our communities through access to green space and recreation.

11. The use of the Divisional Risk Register, as part of a suite of similar documents that inform the collective 'departmental risk', supports the City of London's **Strategic Aim 3** i.e. *provide valued services to London and the nation* and **Key Policy 3** i.e. *engage with London and national government on key issues of concern to our communities such as transport, housing and public health*.

Conclusion

12. The need to systematically manage risk across the NLOS Division is addressed by the production of this Risk Register as too are the requirements of the Charity Commission.
13. This document in turn will inform the collective risk across the Department's business activities. This document forms part of the assessment of risk within the Open Spaces Department.

Appendices

- Appendix 1 – City of London Risk Matrix 4 Point Scale
- Appendix 2 – North London Open Spaces Risk Register
- Appendix 3 – City of London Hampstead Heath Ponds – overtopping leading to dam failure.

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Appendix 1 – City of London Risk Matrix 4 Point Scale

Every risk should be assessed to help determine how much attention is given to the particular event. This is done by ranking the risks with a set of scores determined by their individual likelihood and impact rating.

The City of London Corporation uses a 4 point scale and the multiple of the likelihood and impact gives us the risk score, which is used to determine the risk profile. See Appendix 1 for details on how risks should be scored. The risk score is placed on the Risk matrix (Figure 2) and is used to help prioritise and assist risk owners in the actions they need to take to manage the risk.

The following chart shows the area the risk will fall in to dependant on its score, with red being the most severe and green being the least. The scores within the chart are multiples of the likelihood and impact.

e.g. (Likelihood of) 4 x (Impact of) 4 = (Risk Score of) 16

Impact scores increase by a factor of 2, thus having greater weighting in comparison to the Likelihood scores.

		Impact			
		Minor (1)	Serious (2)	Major (4)	Extreme (8)
Likelihood	Likely (4)	4	8	16	32
	Possible (3)	3	6	12	24
	Unlikely (2)	2	4	8	16
	Rare (1)	1	2	4	8

Figure 1 – COL Risk Matrix

What the colours mean (as a guide):

- Red - Urgent action required to reduce rating
- Amber - Action required to maintain or reduce rating
- Green - Action required to maintain rating

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Appendix 2

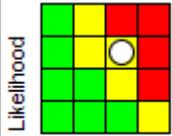
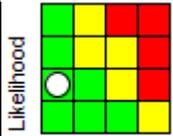
OSD NLOS Report

Report Author: Martin Falder

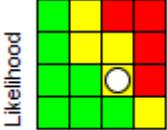
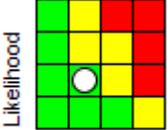
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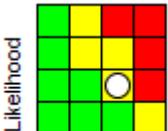
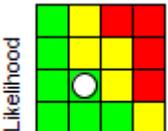
Code & Title: CR Corporate Risk Register 1 OSD Department of Open Spaces Risk Register 1 OSD NLOS Hampstead Heath, Queens Park & Highgate Wood 9

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 001 Delivering the Departmental and Divisional Road Map for Projects and Programmes	<p>Causes: A gap of appropriate skill sets to deliver projects; cultural resistance; initial scoping of project outcomes, timescales and deliverables.</p> <p>Event: The Division is unable to deliver its agreed roadmap projects and programmes in agreed timescales or achieving agreed outcomes</p> <p>Impact: Alternative savings undertaken which may not be consistent with achieving cultural change or improving outcomes.</p>	Bob Warnock	 <p>Likelihood</p> <p>Impact</p> <p>12</p>	Programme boards are underway and projects are being delivered against agreed timescales or moving in a positive direction. Project training completed by staff.	 <p>Likelihood</p> <p>Impact</p> <p>2</p>	01-Apr-2016

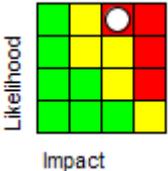
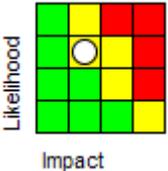
Appendix 2

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 002 Outbreak of Fire in Woodland / Heathland	<p>Causes: Lack of appropriate training to respond to the outbreak of fire in woodland and heathland</p> <p>Event: Large scale fire damages site, endangers life. Ecological damage caused to environment.</p> <p>Impact: Service capability is disrupted: increased demand for staff resource to respond to incidents and maintain safety of site and visitors: loss of species: temporary site closure and associated access: increased costs for reactive management: possible loss of life, serious injury to staff, visitors, contractors and volunteers: damage/loss of fragile/rare habitats and species.</p>	Bob Warnock	 <p>8</p>	Staff have access to fire fighting equipment which allows them to respond to small fires. All staff should have received fire awareness training. Radio communication and access to Emergency services allows for a swift response to fires.	 <p>4</p>	01 – Apr – 2016

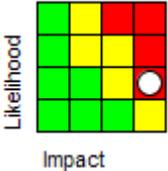
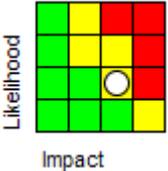
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Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 003 Extreme Weather Events	<p>Causes: Severe wind events, prolonged precipitation or restricted Precipitation</p> <p>Event: Severe weather/climate impacts at one or more sites within the Division</p> <p>Impact: Service capability disrupted; Strong winds cause tree limb drop, prolonged heat results in fires, snow disrupts site access, rainfall results in flooding and impassable areas, site closures: severe damage to flora and fauna: risk to life and limb: damage to property</p>	Bob Warnock	 <p>8</p>	Local Policies and Procedures are in place to respond to extreme weather e.g. site closures & Emergency Action Plan call out. Updates are received from the Met Office frequently	 <p>4</p>	01 – Apr – 2016

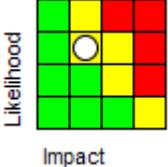
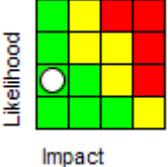
Appendix 2

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 004 Animal, Plant and Tree Disease	<p>Causes: Inadequate biosecurity, buying of infected trees, plants or animals, spread of windblown OPM (oak processionary moth) from adjacent sites</p> <p>Event: Sites become infected by animal, plant or tree diseases</p> <p>Impact: Service capability disrupted, Public access to sites restricted, reduction of animal population, tree decline, reputational damage, substantial cost of removal of OPM, risk to human health from OPM</p>	Bob Warnock	 16	The division is engaged in the Forestry Commission's national effort to combat and control OPM Zoo and Farm receive twice yearly checks from consultant vet. OPM has been identified on site.	 6	01-Apr-2016

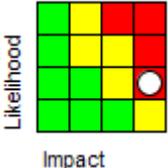
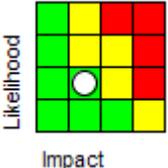
Page 63

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 005 Terrorist Attacks	<p>Cause: High profile sites a possible target for attacks.</p> <p>Event: Sites across the Division become the target for terrorist attack. Large events and facilities targeted.</p> <p>Impact: Service capability disrupted: loss of life, serious injury: damage to property and infrastructure</p>	Bob Warnock	 16	<p>Staff attended Counter Terrorism workshop. Special Branch have delivered talk to Divisional Staff Large events include protocol on evacuation. Regular meetings take place with stakeholders. Contact is maintained with the Police for intelligence updates.</p>	 8	01-Apr-2016

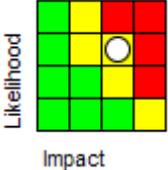
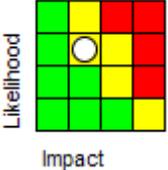
Appendix 2

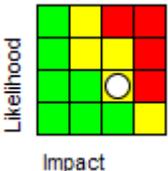
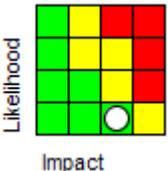
Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 006 Ensuring the Health and Safety of staff, contractors, visitors and volunteers	<p>Cause: Poor understanding and/or delivery of Health and Safety policies, procedures and safe systems of work; inadequate training; failure to implement results of Divisional H & S Audits; dynamic risk assessments not undertaken. Security, antisocial behaviour, dealing with members of the public.</p> <p>Event: Staff or contractors undertake unsafe working practices</p> <p>Impact: Death or injury of a member of staff, contractor or a member of the public, reputational damage; financial penalty</p>	Bob Warnock	 6	Annual Health and Safety Audits. Qtr. Divisional H & S meetings and tool box talks currently taking place across the Division. Constabulary carrying out enforcement.	 4	01-Apr-2016

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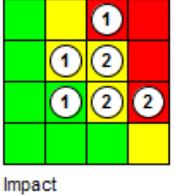
Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 007 Hampstead Heath Bathing Ponds	<p>Cause: Lack of suitably experienced and qualified lifeguarding staff at Hampstead Heath Bathing Ponds. Members of the public swimming in unauthorised areas. Swimmers fail to pay attention to acclimatisation requirements.</p> <p>Event: Unable to effect safe rescue of swimmers. Death or serious injury of swimmers in ponds.</p> <p>Impact: Death or injury to members of the public or staff who enter water. Possible legal challenge. Emotional impact on staff. Reputational risk.</p>	Bob Warnock	 16	National Water Safety Programme Management training module will be delivered to relevant staff. Qualified lifeguards at pond facilities train on a regular basis. Signage available at three levels, this includes information signs, at entrances, Nag signs and safety points are visible at the ponds. Social media reminds users of safety. Meetings with user forums sharing relevant information.	 4	01-Apr-2016

Appendix 2

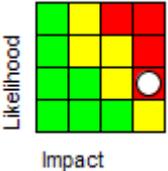
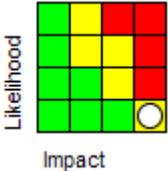
Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 008 Maintenance of buildings and equipment	<p>Cause: Inadequate proactive and reactive maintenance; failure to identify and communicate maintenance issues</p> <p>Event: Operational or public building become unusable</p> <p>Impact: Service capability disrupted; ineffective use of staff resources; damage to corporate reputation; increased costs for reactive maintenance. Delay will have operational impact. Overrun of additional work programme.</p>	Bob Warnock	 <p>12</p>	Review of assets being undertaken in consultation with the City Surveyors Dept. Working with property facilities manager. Operational property review in progress.	 <p>6</p>	01 – Apr – 2016

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 009 Water Bodies	<p>Cause: Improper use of water bodies, including bathing ponds. Poor maintenance of banks. Insufficient signage.</p> <p>Event: Injury of drowning of member of public or staff member.</p> <p>Impact: Legal impact. Reputational damage. Impact on staff.</p>	Bob Warnock	 <p>8</p>	Banks remain well maintained. Rangers carry out regular review of signage and banks. Water safety policy regularly reviewed.	 <p>4</p>	01 – Apr – 2016

Appendix 2

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS Hampstead Heath, Queens Park & Highgate Wood		Bob Warnock	 12			

Appendix 3 – City of London Hampstead Heath Ponds – overtopping leading to dam failure.

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
<p>CR11 Hampstead Heath Ponds – overtopping leading to dam failure</p>	<p>Cause: The earth dams on Hampstead Heath are vulnerable to erosion caused by overtopping</p> <p>Event: Severe rainfall event which causes erosion which results in breach, leading to failure of one or more dams</p> <p>Impact: Loss of life within the downstream community and disruption to property and infrastructure – including Kings Cross station and the Royal Free Hospital. A major emergency response would need to be initiated by Camden Council and the police at a time when they are likely to already be dealing with significant surface water flooding. Damage to downstream buildings and infrastructure would result in significant re-build costs. The City's reputation would be damaged. An inquiry and legal action could be launched against the City.</p> <p>The Ponds Project has been initiated to mitigate this risk as the current interim mitigations of telemetry, weather monitoring, an on-site emergency action plan do not address the issue of the dam's vulnerability to overtopping</p>	<p>Sue Ireland; Paul Monaghan</p>	<p> 16</p>	<p>The "Ponds Project" has been initiated to address the vulnerability of the dams to overtopping and the associated erosion. As this project is the ultimate mitigation of this risk and all other feasible mitigations are already in place, the issues reported related principally to the successful and timely completion of the Ponds Project.</p> <p>Potential for land ownership issues to cause delays– The various adjoining landowners have been engaged with and there is no concern currently that this will impact on project progression.</p> <p>Potential for protest – Officers have engaged with Met Police, Camden and specialist contractors to ensure that we are in a position to respond to any</p>	<p> 8</p>	<p>31- Oct- 2016</p>

				<p>protest which occurs. A "Gold Strategic Intent" document has been drafted. This sets out the principles of accommodating protest which is safe, peaceful and non-disruptive.</p> <p>Health & Safety – The Heath is a public open space and therefore the interaction between people, dogs and construction plant must be managed. All construction vehicles will be escorted and move at walking pace.</p> <p>Cost increases – The budget is managed by the Project Board. A separate risk contingency has been established.</p> <p>Further challenge – Although much reduced following the JR and planning decision, some local groups are continuing to lobby government to prevent the project.</p>		
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